

Return of Organization Exempt From Income Tax

Under section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code (except private foundations)

- ▶ Do not enter Social Security numbers on this form as it may be made public.
▶ Information about Form 990 and its instructions is at www.irs.gov/form990.

2013**Open to Public Inspection**Department of the Treasury
Internal Revenue Service

A For the 2013 calendar year, or tax year beginning <u>7/01</u> , 2013, and ending <u>6/30</u> , 2014	
B Check if applicable: <input type="checkbox"/> Address change <input type="checkbox"/> Name change <input type="checkbox"/> Initial return <input type="checkbox"/> Terminated <input type="checkbox"/> Amended return <input type="checkbox"/> Application pending	C A.J. MUSTE MEMORIAL INSTITUTE INC. 339 LAFAYETTE STREET NEW YORK, NY 10012 F Name and address of principal officer: SAME AS C ABOVE
D Employer Identification Number <u>23-7379088 E Telephone number <u>212-533-4335 G Gross receipts \$ <u>936,860.</u> </u></u>	
I Tax-exempt status <input checked="" type="checkbox"/> 501(c)(3) <input type="checkbox"/> 501(c) () (insert no.) <input type="checkbox"/> 4947(a)(1) or <input type="checkbox"/> 527 J Website: ▶ <u>WWW.AJMUSTE.ORG</u> K Form of organization: <input checked="" type="checkbox"/> Corporation <input type="checkbox"/> Trust <input type="checkbox"/> Association <input type="checkbox"/> Other ▶ L Year of formation: <u>1974</u> M State of legal domicile: <u>NY</u>	
H(a) Is this a group return for subordinates? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No H(b) Are all subordinates included? <input type="checkbox"/> Yes <input type="checkbox"/> No If 'No,' attach a list. (see instructions) H(c) Group exemption number ▶	

Part I Summary			
Activities & Governance	1	Briefly describe the organization's mission or most significant activities: <u>TO PROVIDE RESOURCES AND SUPPORT TO ORGANIZATIONS THAT USE NONVIOLENT STRATEGIES TO OPPOSE WAR AND PROMOTE JUSTICE AND PUBLISHING AND DISTRIBUTING EDUCATIONAL MATERIALS ABOUT NONVIOLENCE.</u>	
	2	Check this box <input type="checkbox"/> if the organization discontinued its operations or disposed of more than 25% of its net assets.	
	3	Number of voting members of the governing body (Part VI, line 1a)	3 13
	4	Number of independent voting members of the governing body (Part VI, line 1b)	4 13
	5	Total number of individuals employed in calendar year 2013 (Part V, line 2a)	5 5
Revenue	6	Total number of volunteers (estimate if necessary)	6 13
	7a	Total unrelated business revenue from Part VIII, column (C), line 12	7a 0.
	7b	Net unrelated business taxable income from Form 990-T, line 34	7b 0.
	8	Contributions and grants (Part VIII, line 1h)	822,334. 605,170.
	9	Program service revenue (Part VIII, line 2g)	39,765. 41,025.
Expenses	10	Investment income (Part VIII, column (A), lines 3, 4, and 7d)	109,659. 56,559.
	11	Other revenue (Part VIII, column (A), lines 5, 6d, 8c, 9c, 10c, and 11e)	971,758. 702,754.
	12	Total revenue — add lines 8 through 11 (must equal Part VIII, column (A), line 12)	551,822. 790,519.
	13	Grants and similar amounts paid (Part IX, column (A), lines 1-3)	125,252. 137,909.
	14	Benefits paid to or for members (Part IX, column (A), line 4)	73,958. 111,424.
Net Assets or Fund Balances	15	Salaries, other compensation, employee benefits (Part IX, column (A), lines 5-10)	751,032. 1,039,852.
	16a	Professional fundraising fees (Part IX, column (A), line 11e)	220,726. -337,098.
	16b	Total fundraising expenses (Part IX, column (D), line 25) ▶ <u>33,695.</u>	Beginning of Current Year End of Year
	17	Other expenses (Part IX, column (A), lines 11a-11d, 11f-24e)	1,407,747. 1,105,102.
	18	Total expenses. Add lines 13-17 (must equal Part IX, column (A), line 25)	89,836. 75,604.
19	Revenue less expenses. Subtract line 18 from line 12	1,317,911. 1,029,498.	
20	Total assets (Part X, line 16)		
21	Total liabilities (Part X, line 26)		
22	Net assets or fund balances. Subtract line 21 from line 20		

Part II Signature Block	
Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than officer) is based on all information of which preparer has any knowledge.	

Sign Here	Signature of officer _____ Date _____				
	HEIDI BOGHOSIAN Type or print name and title. EXECUTIVE DIRECTOR				
Paid Preparer Use Only	Print/Type preparer's name	Preparer's signature	Date	Check <input type="checkbox"/> if self-employed	PTIN
	ROSS WISDOM CPA	ROSS WISDOM CPA			P00163343
	Firm's name ▶ KIMERLING & WISDOM, LLC	Firm's EIN ▶ 76-0717994		Phone no. (212) 986-0892	
	Firm's address ▶ 150 BROADWAY SUITE 1105 NEW YORK, NY 10038				

May the IRS discuss this return with the preparer shown above? (see instructions) ☒ Yes ☐ No

Part III Statement of Program Service AccomplishmentsCheck if Schedule O contains a response or note to any line in this Part III ☐**1** Briefly describe the organization's mission:

TO PROVIDE RESOURCES AND SUPPORT TO ORGANIZATIONS THAT USE NONVIOLENT STRATEGIES TO
OPPOSE WAR AND PROMOTE JUSTICE AND PUBLISHING AND DISTRIBUTING EDUCATIONAL MATERIALS
ABOUT NONVIOLENCE.

2 Did the organization undertake any significant program services during the year which were not listed on the prior Form 990 or 990-EZ? ☐ Yes ☒ No

If 'Yes,' describe these new services on Schedule O.

3 Did the organization cease conducting, or make significant changes in how it conducts, any program services? ☐ Yes ☒ No

If 'Yes,' describe these changes on Schedule O.

4 Describe the organization's program service accomplishments for each of its three largest program services, as measured by expenses. Section 501(c)(3) and 501(c)(4) organizations and section 4947(a)(1) trusts are required to report the amount of grants and allocations to others, the total expenses, and revenue, if any, for each program service reported.**4a** (Code:) (Expenses \$ 934,924. including grants of \$ 790,519.) (Revenue \$ 661,604.)

PROVIDING RESOURCES AND SUPPORT TO ORGANIZATIONS THAT USE NONVIOLENT STRATEGIES TO
OPPOSE WAR AND PROMOTE JUSTICE AND PUBLISHING AND DISTRIBUTING EDUCATIONAL MATERIALS
ABOUT NONVIOLENCE.

4b (Code:) (Expenses \$ including grants of \$) (Revenue \$)**4c** (Code:) (Expenses \$ including grants of \$) (Revenue \$)**4d** Other program services. (Describe in Schedule O.)

(Expenses \$ including grants of \$) (Revenue \$)

4e Total program service expenses ▶ 934,924.

Part IV Checklist of Required Schedules

	Yes	No
1 Is the organization described in section 501(c)(3) or 4947(a)(1) (other than a private foundation)? If 'Yes,' complete Schedule A.	X	
2 Is the organization required to complete Schedule B, Schedule of Contributors (see instructions)?	X	
3 Did the organization engage in direct or indirect political campaign activities on behalf of or in opposition to candidates for public office? If 'Yes,' complete Schedule C, Part I.		X
4 Section 501(c)(3) organizations. Did the organization engage in lobbying activities, or have a section 501(h) election in effect during the tax year? If 'Yes,' complete Schedule C, Part II.		X
5 Is the organization a section 501(c)(4), 501(c)(5), or 501(c)(6) organization that receives membership dues, assessments, or similar amounts as defined in Revenue Procedure 98-19? If 'Yes,' complete Schedule C, Part III.		X
6 Did the organization maintain any donor advised funds or any similar funds or accounts for which donors have the right to provide advice on the distribution or investment of amounts in such funds or accounts? If 'Yes,' complete Schedule D, Part I.		X
7 Did the organization receive or hold a conservation easement, including easements to preserve open space, the environment, historic land areas, or historic structures? If 'Yes,' complete Schedule D, Part II.		X
8 Did the organization maintain collections of works of art, historical treasures, or other similar assets? If 'Yes,' complete Schedule D, Part III.		X
9 Did the organization report an amount in Part X, line 21, for escrow or custodial account liability; serve as a custodian for amounts not listed in Part X; or provide credit counseling, debt management, credit repair, or debt negotiation services? If 'Yes,' complete Schedule D, Part IV.		X
10 Did the organization, directly or through a related organization, hold assets in temporarily restricted endowments, permanent endowments, or quasi-endowments? If 'Yes,' complete Schedule D, Part V.	X	
11 If the organization's answer to any of the following questions is 'Yes,' then complete Schedule D, Parts VI, VII, VIII, IX, or X as applicable.		
a Did the organization report an amount for land, buildings and equipment in Part X, line 10? If 'Yes,' complete Schedule D, Part VI.	X	
b Did the organization report an amount for investments — other securities in Part X, line 12 that is 5% or more of its total assets reported in Part X, line 16? If 'Yes,' complete Schedule D, Part VII.		X
c Did the organization report an amount for investments — program related in Part X, line 13 that is 5% or more of its total assets reported in Part X, line 16? If 'Yes,' complete Schedule D, Part VIII.		X
d Did the organization report an amount for other assets in Part X, line 15 that is 5% or more of its total assets reported in Part X, line 16? If 'Yes,' complete Schedule D, Part IX.		X
e Did the organization report an amount for other liabilities in Part X, line 25? If 'Yes,' complete Schedule D, Part X.	X	
f Did the organization's separate or consolidated financial statements for the tax year include a footnote that addresses the organization's liability for uncertain tax positions under FIN 48 (ASC 740)? If 'Yes,' complete Schedule D, Part X.		X
12a Did the organization obtain separate, independent audited financial statements for the tax year? If 'Yes,' complete Schedule D, Parts XI, and XII.	X	
b Was the organization included in consolidated, independent audited financial statements for the tax year? If 'Yes,' and if the organization answered 'No' to line 12a, then completing Schedule D, Parts XI and XII is optional.		X
13 Is the organization a school described in section 170(b)(1)(A)(ii)? If 'Yes,' complete Schedule E.		X
14a Did the organization maintain an office, employees, or agents outside of the United States?		X
b Did the organization have aggregate revenues or expenses of more than \$10,000 from grantmaking, fundraising, business, investment, and program service activities outside the United States, or aggregate foreign investments valued at \$100,000 or more? If 'Yes,' complete Schedule F, Parts I and IV.		X
15 Did the organization report on Part IX, column (A), line 3, more than \$5,000 of grants or other assistance to or for any foreign organization? If 'Yes,' complete Schedule F, Parts II and IV.	X	
16 Did the organization report on Part IX, column (A), line 3, more than \$5,000 of aggregate grants or other assistance to or for foreign individuals? If 'Yes,' complete Schedule F, Parts III and IV.		X
17 Did the organization report a total of more than \$15,000 of expenses for professional fundraising services on Part IX, column (A), lines 6 and 11e? If 'Yes,' complete Schedule G, Part I (see instructions).		X
18 Did the organization report more than \$15,000 total of fundraising event gross income and contributions on Part VIII, lines 1c and 8a? If 'Yes,' complete Schedule G, Part II.		X
19 Did the organization report more than \$15,000 of gross income from gaming activities on Part VIII, line 9a? If 'Yes,' complete Schedule G, Part III.		X
20 a Did the organization operate one or more hospital facilities? If 'Yes,' complete Schedule H.		X
b If 'Yes' to line 20a, did the organization attach a copy of its audited financial statements to this return?		

Part IV Checklist of Required Schedules (continued)

		Yes	No
21	Did the organization report more than \$5,000 of grants or other assistance to any domestic organizations or government on Part IX, column (A), line 1? <i>If 'Yes,' complete Schedule I, Parts I and II.</i>	X	
22	Did the organization report more than \$5,000 of grants or other assistance to individuals in the United States on Part IX, column (A), line 2? <i>If 'Yes,' complete Schedule I, Parts I and III.</i>		X
23	Did the organization answer 'Yes' to Part VII, Section A, line 3, 4, or 5 about compensation of the organization's current and former officers, directors, trustees, key employees, and highest compensated employees? <i>If 'Yes,' complete Schedule J.</i>		X
24a	Did the organization have a tax-exempt bond issue with an outstanding principal amount of more than \$100,000 as of the last day of the year, that was issued after December 31, 2002? <i>If 'Yes,' answer lines 24b through 24d and complete Schedule K. If 'No,' go to line 25a.</i>		X
b	Did the organization invest any proceeds of tax-exempt bonds beyond a temporary period exception?		
c	Did the organization maintain an escrow account other than a refunding escrow at any time during the year to defease any tax-exempt bonds?		
d	Did the organization act as an 'on behalf of' issuer for bonds outstanding at any time during the year?		
25a	Section 501(c)(3) and 501(c)(4) organizations. Did the organization engage in an excess benefit transaction with a disqualified person during the year? <i>If 'Yes,' complete Schedule L, Part I.</i>		X
b	Is the organization aware that it engaged in an excess benefit transaction with a disqualified person in a prior year, and that the transaction has not been reported on any of the organization's prior Forms 990 or 990-EZ? <i>If 'Yes,' complete Schedule L, Part I.</i>		X
26	Did the organization report any amount on Part X, line 5, 6, or 22 for receivables from or payables to any current or former officers, directors, trustees, key employees, highest compensated employees, or disqualified persons? <i>If so, complete Schedule L, Part II.</i>		X
27	Did the organization provide a grant or other assistance to an officer, director, trustee, key employee, substantial contributor or employee thereof, a grant selection committee member, or to a 35% controlled entity or family member of any of these persons? <i>If 'Yes,' complete Schedule L, Part III.</i>		X
28	Was the organization a party to a business transaction with one of the following parties (see Schedule L, Part IV instructions for applicable filing thresholds, conditions, and exceptions):		
a	A current or former officer, director, trustee, or key employee? <i>If 'Yes,' complete Schedule L, Part IV.</i>		X
b	A family member of a current or former officer, director, trustee, or key employee? <i>If 'Yes,' complete Schedule L, Part IV.</i>		X
c	An entity of which a current or former officer, director, trustee, or key employee (or a family member thereof) was an officer, director, trustee, or direct or indirect owner? <i>If 'Yes,' complete Schedule L, Part IV.</i>		X
29	Did the organization receive more than \$25,000 in non-cash contributions? <i>If 'Yes,' complete Schedule M.</i>		X
30	Did the organization receive contributions of art, historical treasures, or other similar assets, or qualified conservation contributions? <i>If 'Yes,' complete Schedule M.</i>		X
31	Did the organization liquidate, terminate, or dissolve and cease operations? <i>If 'Yes,' complete Schedule N, Part I.</i>		X
32	Did the organization sell, exchange, dispose of, or transfer more than 25% of its net assets? <i>If 'Yes,' complete Schedule N, Part II.</i>		X
33	Did the organization own 100% of an entity disregarded as separate from the organization under Regulations sections 301.7701-2 and 301.7701-3? <i>If 'Yes,' complete Schedule R, Part I.</i>		X
34	Was the organization related to any tax-exempt or taxable entity? <i>If 'Yes,' complete Schedule R, Parts II, III, IV, and V, line 1.</i>		X
35a	Did the organization have a controlled entity within the meaning of section 512(b)(13)?		X
b	If 'Yes' to line 35a, did the organization receive any payment from or engage in any transaction with a controlled entity within the meaning of section 512(b)(13)? <i>If 'Yes,' complete Schedule R, Part V, line 2.</i>		
36	Section 501(c)(3) organizations. Did the organization make any transfers to an exempt non-charitable related organization? <i>If 'Yes,' complete Schedule R, Part V, line 2.</i>		X
37	Did the organization conduct more than 5% of its activities through an entity that is not a related organization and that is treated as a partnership for federal income tax purposes? <i>If 'Yes,' complete Schedule R, Part VI.</i>		X
38	Did the organization complete Schedule O and provide explanations in Schedule O for Part VI, lines 11b and 19? Note. All Form 990 filers are required to complete Schedule O.	X	

BAA

Form 990 (2013)

Part V Statements Regarding Other IRS Filings and Tax ComplianceCheck if Schedule O contains a response or note to any line in this Part V. ☐

		Yes	No
1 a Enter the number reported in Box 3 of Form 1096. Enter -0- if not applicable.	1 a 3		
b Enter the number of Forms W-2G included in line 1a. Enter -0- if not applicable.	1 b 0		
c Did the organization comply with backup withholding rules for reportable payments to vendors and reportable gaming (gambling) winnings to prize winners?	1 c	X	
2 a Enter the number of employees reported on Form W-3, Transmittal of Wage and Tax Statements, filed for the calendar year ending with or within the year covered by this return.	2 a 5		
b If at least one is reported on line 2a, did the organization file all required federal employment tax returns? Note. If the sum of lines 1a and 2a is greater than 250, you may be required to e-file (see instructions)	2 b	X	
3 a Did the organization have unrelated business gross income of \$1,000 or more during the year?	3 a		X
b If 'Yes' has it filed a Form 990-T for this year? If 'No' to line 3b, provide an explanation in Schedule O.	3 b		
4 a At any time during the calendar year, did the organization have an interest in, or a signature or other authority over, a financial account in a foreign country (such as a bank account, securities account, or other financial account)?	4 a		X
b If 'Yes,' enter the name of the foreign country: See instructions for filing requirements for Form TD F 90-22.1, Report of Foreign Bank and Financial Accounts.			
5 a Was the organization a party to a prohibited tax shelter transaction at any time during the tax year?	5 a		X
b Did any taxable party notify the organization that it was or is a party to a prohibited tax shelter transaction?	5 b		X
c If 'Yes,' to line 5a or 5b, did the organization file Form 8886-T?	5 c		
6 a Does the organization have annual gross receipts that are normally greater than \$100,000, and did the organization solicit any contributions that were not tax deductible as charitable contributions?	6 a		X
b If 'Yes,' did the organization include with every solicitation an express statement that such contributions or gifts were not tax deductible?	6 b		
7 Organizations that may receive deductible contributions under section 170(c).			
a Did the organization receive a payment in excess of \$75 made partly as a contribution and partly for goods and services provided to the payor?	7 a		X
b If 'Yes,' did the organization notify the donor of the value of the goods or services provided?	7 b		
c Did the organization sell, exchange, or otherwise dispose of tangible personal property for which it was required to file Form 8282?	7 c		X
d If 'Yes,' indicate the number of Forms 8282 filed during the year.	7 d		
e Did the organization receive any funds, directly or indirectly, to pay premiums on a personal benefit contract?	7 e		X
f Did the organization, during the year, pay premiums, directly or indirectly, on a personal benefit contract?	7 f		X
g If the organization received a contribution of qualified intellectual property, did the organization file Form 8899 as required?	7 g		
h If the organization received a contribution of cars, boats, airplanes, or other vehicles, did the organization file a Form 1098-C?	7 h		
8 Sponsoring organizations maintaining donor advised funds and section 509(a)(3) supporting organizations. Did the supporting organization, or a donor advised fund maintained by a sponsoring organization, have excess business holdings at any time during the year?	8		
9 Sponsoring organizations maintaining donor advised funds.			
a Did the organization make any taxable distributions under section 4966?	9 a		
b Did the organization make a distribution to a donor, donor advisor, or related person?	9 b		
10 Section 501(c)(7) organizations. Enter:			
a Initiation fees and capital contributions included on Part VIII, line 12.	10 a		
b Gross receipts, included on Form 990, Part VIII, line 12, for public use of club facilities.	10 b		
11 Section 501(c)(12) organizations. Enter:			
a Gross income from members or shareholders.	11 a		
b Gross income from other sources (Do not net amounts due or paid to other sources against amounts due or received from them.)	11 b		
12 a Section 4947(a)(1) non-exempt charitable trusts. Is the organization filing Form 990 in lieu of Form 1041?	12 a		
b If 'Yes,' enter the amount of tax-exempt interest received or accrued during the year.	12 b		
13 Section 501(c)(29) qualified nonprofit health insurance issuers.			
a Is the organization licensed to issue qualified health plans in more than one state? Note. See the instructions for additional information the organization must report on Schedule O.	13 a		
b Enter the amount of reserves the organization is required to maintain by the states in which the organization is licensed to issue qualified health plans.	13 b		
c Enter the amount of reserves on hand.	13 c		
14 a Did the organization receive any payments for indoor tanning services during the tax year?	14 a		X
b If 'Yes,' has it filed a Form 720 to report these payments? If 'No,' provide an explanation in Schedule O.	14 b		

Part VI Governance, Management and Disclosure For each 'Yes' response to lines 2 through 7b below, and for a 'No' response to line 8a, 8b, or 10b below, describe the circumstances, processes, or changes in Schedule O. See instructions.Check if Schedule O contains a response or note to any line in this Part VI. ☒ **X****Section A. Governing Body and Management**

	Yes	No
1 a Enter the number of voting members of the governing body at the end of the tax year. . . . 1 a 13 If there are material differences in voting rights among members of the governing body, or if the governing body delegated broad authority to an executive committee or similar committee, explain in Schedule O. SEE SCH. O		
b Enter the number of voting members included in line 1a, above, who are independent. . . . 1 b 13		
2 Did any officer, director, trustee, or key employee have a family relationship or a business relationship with any other officer, director, trustee or key employee? 2		X
3 Did the organization delegate control over management duties customarily performed by or under the direct supervision of officers, directors or trustees, or key employees to a management company or other person? 3		X
4 Did the organization make any significant changes to its governing documents since the prior Form 990 was filed? 4		X
5 Did the organization become aware during the year of a significant diversion of the organization's assets? 5		X
6 Did the organization have members or stockholders? 6		X
7 a Did the organization have members, stockholders, or other persons who had the power to elect or appoint one or more members of the governing body? 7 a		X
b Are any governance decisions of the organization reserved to (or subject to approval by) members, stockholders, or other persons other than the governing body? 7 b		X
8 Did the organization contemporaneously document the meetings held or written actions undertaken during the year by the following:		
a The governing body? 8 a	X	
b Each committee with authority to act on behalf of the governing body? 8 b	X	
9 Is there any officer, director, trustee, or key employee listed in Part VII, Section A, who cannot be reached at the organization's mailing address? If 'Yes,' provide the names and addresses in Schedule O. 9		X

Section B. Policies (This Section B requests information about policies not required by the Internal Revenue Code.)

	Yes	No
10 a Did the organization have local chapters, branches, or affiliates? 10 a		X
b If 'Yes,' did the organization have written policies and procedures governing the activities of such chapters, affiliates, and branches to ensure their operations are consistent with the organization's exempt purposes? 10 b		
11 a Has the organization provided a complete copy of this Form 990 to all members of its governing body before filing the form? 11 a	X	
b Describe in Schedule O the process, if any, used by the organization to review this Form 990. SEE SCHEDULE O		
12 a Did the organization have a written conflict of interest policy? If 'No,' go to line 13 12 a	X	
b Were officers, directors, or trustees, and key employees required to disclose annually interests that could give rise to conflicts? 12 b	X	
c Did the organization regularly and consistently monitor and enforce compliance with the policy? If 'Yes,' describe in Schedule O how this was done. SEE SCHEDULE O 12 c	X	
13 Did the organization have a written whistleblower policy? 13	X	
14 Did the organization have a written document retention and destruction policy? 14	X	
15 Did the process for determining compensation of the following persons include a review and approval by independent persons, comparability data, and contemporaneous substantiation of the deliberation and decision?		
a The organization's CEO, Executive Director, or top management official SEE SCHEDULE O 15 a	X	
b Other officers of key employees of the organization SEE SCHEDULE O 15 b	X	
If 'Yes' to line 15a or 15b, describe the process in Schedule O. (See instructions.)		
16 a Did the organization invest in, contribute assets to, or participate in a joint venture or similar arrangement with a taxable entity during the year? 16 a		X
b If 'Yes,' did the organization follow a written policy or procedure requiring the organization to evaluate its participation in joint venture arrangements under applicable federal tax law, and taken steps to safeguard the organization's exempt status with respect to such arrangements? 16 b		

Section C. Disclosure

17 List the states with which a copy of this Form 990 is required to be filed ▶ NY

18 Section 6104 requires an organization to make its Forms 1023 (or 1024 if applicable), 990, and 990-T (501(c)(3)s only) available for public inspection. Indicate how you make these available. Check all that apply.

☒ Own website ☒ Another's website ☒ Upon request ☐ Other (explain in Schedule O)

19 Describe in Schedule O whether (and if so, how) the organization makes its governing documents, conflict of interest policy, and financial statements available to the public during the tax year. SEE SCHEDULE O

20 State the name, physical address, and telephone number of the person who possesses the books and records of the organization:

▶ AJ MUSTE MEMORIAL INSTITUTE 339 LAFAYETTE STREET NEW YORK NY 10012 212-533-4335

Part VII Compensation of Officers, Directors, Trustees, Key Employees, Highest Compensated Employees, and Independent ContractorsCheck if Schedule O contains a response or note to any line in this Part VII. ☐**Section A. Officers, Directors, Trustees, Key Employees, and Highest Compensated Employees****1 a** Complete this table for all persons required to be listed. Report compensation for the calendar year ending with or within the organization's tax year.

- List all of the organization's **current** officers, directors, trustees (whether individuals or organizations), regardless of amount of compensation. Enter -0- in columns (D), (E), and (F) if no compensation was paid.
- List all of the organization's **current** key employees, if any. See instructions for definition of 'key employee.'
- List the organization's five **current** highest compensated employees (other than an officer, director, trustee, or key employee) who received reportable compensation (Box 5 of Form W-2 and/or Box 7 of Form 1099-MISC) of more than \$100,000 from the organization and any related organizations.
- List all of the organization's **former** officers, key employees, and highest compensated employees who received more than \$100,000 of reportable compensation from the organization and any related organizations.
- List all of the organization's **former directors or trustees** that received, in the capacity as a former director or trustee of the organization, more than \$10,000 of reportable compensation from the organization and any related organizations.

List persons in the following order: individual trustees or directors; institutional trustees; officers; key employees; highest compensated employees; and former such persons.

☐ Check this box if neither the organization nor any related organization compensated any current officer, director, or trustee.

(A) Name and Title	(B) Average hours per week (list any hours for related organizations below dotted line)	(C) Position (do not check more than one box, unless person is both an officer and a director/trustee)						(D) Reportable compensation from the organization (W-2/1099-MISC)	(E) Reportable compensation from related organizations (W-2/1099-MISC)	(F) Estimated amount of other compensation from the organization and related organizations
		Individual trustee or director	Institutional trustee	Officer	Key employee	Highest compensated employee	Former			
(1) PETER MUSTE DIRECTOR	0 0	X						0.	0.	0.
(2) MARTHA THOMASES VICE-CHAIR	2 0	X		X				0.	0.	0.
(3) SUSAN KENT CAKARS SECRETARY	2 0	X		X				0.	0.	0.
(4) BRUCE CRONIN DIRECTOR	2 0	X						0.	0.	0.
(5) CAROL KALAFATIC DIRECTOR	2 0	X						0.	0.	0.
(6) BERNICE LANNING DIRECTOR	0 0	X						0.	0.	0.
(7) DAVID MCREYNOLDS DIRECTOR	2 0	X						0.	0.	0.
(8) JAMES COLE CHAIR.	2 0	X		X				0.	0.	0.
(9) JILL STERNBERG DIRECTOR	2 0	X						0.	0.	0.
(10) NINA STREICH DIRECTOR	2 0	X						0.	0.	0.
(11) ROBERT T. TAYLOR DIRECTOR	2 0	X						0.	0.	0.
(12) BRIAN DROLET DIRECTOR	2 0	X						0.	0.	0.
(13) RODOLFO DIAZ-REYES DIRECTOR	2 0	X						0.	0.	0.
(14) ELLEN LUO DIRECTOR	2 0	X						0.	0.	0.

Part VII Section A. Officers, Directors, Trustees, Key Employees, and Highest Compensated Employees (continued)

(A) Name and title	(B) Average hours per week (list any hours for related organizations below dotted line)	(C) Position (do not check more than one box, unless person is both an officer and a director/trustee)						(D) Reportable compensation from the organization (W-2/1099-MISC)	(E) Reportable compensation from related organizations (W-2/1099-MISC)	(F) Estimated amount of other compensation from the organization and related organizations
		Individual trustee or director	Institutional trustee	Officer	Key employee	Highest compensated employee	Former			
(15) MATT MEYER DIRECTOR	0 0	X						0.	0.	0.
(16) JANE GUSKIN CO-DIRECTOR	40 0			X				52,960.	0.	0.
(17) JEANNE STROLE CO-DIRECTOR	40 0			X				52,960.	0.	0.
(18)										
(19)										
(20)										
(21)										
(22)										
(23)										
(24)										
(25)										
1 b Sub-total								105,920.	0.	0.
c Total from continuation sheets to Part VII, Section A								0.	0.	0.
d Total (add lines 1b and 1c)								105,920.	0.	0.

2 Total number of individuals (including but not limited to those listed above) who received more than \$100,000 of reportable compensation from the organization **0**

3 Did the organization list any **former** officer, director, or trustee, key employee, or highest compensated employee on line 1a? *If 'Yes,' complete Schedule J for such individual.*

	Yes	No
3		X

4 For any individual listed on line 1a, is the sum of reportable compensation and other compensation from the organization and related organizations greater than \$150,000? *If 'Yes' complete Schedule J for such individual.*

4		X
---	--	---

5 Did any person listed on line 1a receive or accrue compensation from any unrelated organization or individual for services rendered to the organization? *If 'Yes,' complete Schedule J for such person.*

5		X
---	--	---

Section B. Independent Contractors

1 Complete this table for your five highest compensated independent contractors that received more than \$100,000 of compensation from the organization. Report compensation for the calendar year ending with or within the organization's tax year.

(A) Name and business address	(B) Description of services	(C) Compensation

2 Total number of independent contractors (including but not limited to those listed above) who received more than \$100,000 of compensation from the organization **0**

Part VIII Statement of RevenueCheck if Schedule O contains a response or note to any line in this Part VIII ☐

			(A) Total revenue	(B) Related or exempt function revenue	(C) Unrelated business revenue	(D) Revenue excluded from tax under sections 512-514
CONTRIBUTIONS, GIFTS, GRANTS AND OTHER SIMILAR AMOUNTS	1 a Federated campaigns	1 a				
	b Membership dues	1 b				
	c Fundraising events	1 c				
	d Related organizations	1 d				
	e Government grants (contributions)	1 e				
	f All other contributions, gifts, grants, and similar amounts not included above ...	1 f 605,170.				
	g Noncash contributions included in lines 1a-1f: \$					
h Total. Add lines 1a-1f.		605,170.				
PROGRAM SERVICE REVENUE	Business Code					
	2 a -----					
	b -----					
	c -----					
	d -----					
	e -----					
	f All other program service revenue ...					
g Total. Add lines 2a-2f.						
OTHER REVENUE	3 Investment income (including dividends, interest and other similar amounts)		41,150.			41,150.
	4 Income from investment of tax-exempt bond proceeds ..					
	5 Royalties					
	6 a Gross rents	(i) Real 287,470.				
	b Less: rental expenses	231,247.				
	c Rental income or (loss) ...	56,223.				
	d Net rental income or (loss)		56,223.			56,223.
	7 a Gross amount from sales of assets other than inventory ..	(i) Securities 1,696.				
	b Less: cost or other basis and sales expenses	1,821.				
	c Gain or (loss)	-125.				
	d Net gain or (loss)		-125.	-125.		
	8 a Gross income from fundraising events (not including: \$ _____ of contributions reported on line 1c). See Part IV, line 18.	a				
	b Less: direct expenses	b				
	c Net income or (loss) from fundraising events					
	9 a Gross income from gaming activities. See Part IV, line 19.	a				
	b Less: direct expenses	b				
	c Net income or (loss) from gaming activities					
10 a Gross sales of inventory, less returns and allowances	a 1,374.					
b Less: cost of goods sold	b 1,038.					
c Net income or (loss) from sales of inventory		336.			336.	
Miscellaneous Revenue		Business Code				
11 a -----						
b -----						
c -----						
d All other revenue						
e Total. Add lines 11a-11d						
12 Total revenue. See instructions		702,754.	-125.	0.	97,709.	

Part IX Statement of Functional Expenses

Section 501(c)(3) and 501(c)(4) organizations must complete all columns. All other organizations must complete column (A).

Check if Schedule O contains a response or note to any line in this Part IX.

Do not include amounts reported on lines 6b, 7b, 8b, 9b, and 10b of Part VIII.	(A) Total expenses	(B) Program service expenses	(C) Management and general expenses	(D) Fundraising expenses
1 Grants and other assistance to governments and organizations in the United States. See Part IV, line 21.	331,216.	331,216.		
2 Grants and other assistance to individuals in the United States. See Part IV, line 22.				
3 Grants and other assistance to governments, organizations, and individuals outside the United States. See Part IV, lines 15 and 16.	459,303.	459,303.		
4 Benefits paid to or for members.				
5 Compensation of current officers, directors, trustees, and key employees.	84,736.	58,256.	15,888.	10,592.
6 Compensation not included above, to disqualified persons (as defined under section 4958(f)(1)) and persons described in section 4958(c)(3)(B).	0.	0.	0.	0.
7 Other salaries and wages.	22,027.	6,118.	9,790.	6,119.
8 Pension plan accruals and contributions (include section 401(k) and 403(b) employer contributions).	7,767.	4,824.	1,781.	1,162.
9 Other employee benefits.	14,801.	7,717.	4,720.	2,364.
10 Payroll taxes.	8,578.	5,389.	1,928.	1,261.
11 Fees for services (non-employees):				
a Management.				
b Legal.				
c Accounting.	7,200.		7,200.	
d Lobbying.				
e Professional fundraising services. See Part IV, line 17.				
f Investment management fees.				
g Other. (If line 11g amt exceeds 10% of line 25, column (A) amount, list line 11g expenses on Schedule O.)	8,249.		7,149.	1,100.
12 Advertising and promotion.	460.		460.	
13 Office expenses.	2,376.		2,376.	
14 Information technology.	9,560.	3,945.	1,905.	3,710.
15 Royalties.				
16 Occupancy.	40,808.	30,606.	10,202.	
17 Travel.				
18 Payments of travel or entertainment expenses for any federal, state, or local public officials.				
19 Conferences, conventions, and meetings.				
20 Interest.				
21 Payments to affiliates.				
22 Depreciation, depletion, and amortization.	1,586.	1,189.	397.	
23 Insurance.	1,882.	966.	498.	418.
24 Other expenses. Itemize expenses not covered above (List miscellaneous expenses in line 24e. If line 24e amount exceeds 10% of line 25, column (A) amount, list line 24e expenses on Schedule O.)				
a CONSULTANTS	26,156.	23,370.	2,786.	
b PRINTING AND PUBLICATIONS	4,620.	810.		3,810.
c POSTAGE AND SHIPPING	3,340.	413.	172.	2,755.
d TELEPHONE	2,254.	282.	1,690.	282.
e All other expenses.	2,933.	520.	2,291.	122.
25 Total functional expenses. Add lines 1 through 24e.	1,039,852.	934,924.	71,233.	33,695.
26 Joint costs. Complete this line only if the organization reported in column (B) joint costs from a combined educational campaign and fundraising solicitation. Check here <input type="checkbox"/> if following SOP 98-2 (ASC 958-720).				

Part X Balance SheetCheck if Schedule O contains a response or note to any line in this Part X. ☐

		(A) Beginning of year		(B) End of year
ASSETS	1 Cash — non-interest-bearing	425,534.	1	6,376.
	2 Savings and temporary cash investments	26,593.	2	28,427.
	3 Pledges and grants receivable, net	2,526.	3	
	4 Accounts receivable, net		4	
	5 Loans and other receivables from current and former officers, directors, trustees, key employees, and highest compensated employees. Complete Part II of Schedule L		5	
	6 Loans and other receivables from other disqualified persons (as defined under section 4958(f)(1)), persons described in section 4958(c)(3)(B), and contributing employers and sponsoring organizations of section 501(c)(9) voluntary employees' beneficiary organizations (see instructions). Complete Part II of Schedule L		6	
	7 Notes and loans receivable, net	25,922.	7	11,257.
	8 Inventories for sale or use	33,799.	8	32,761.
	9 Prepaid expenses and deferred charges	48,644.	9	40,103.
	10a Land, buildings, and equipment: cost or other basis. Complete Part VI of Schedule D.	10a 308,519.		
	b Less: accumulated depreciation	10b 155,323.		
		158,904.	10c	153,196.
	11 Investments — publicly traded securities	667,339.	11	815,131.
	12 Investments — other securities. See Part IV, line 11		12	
	13 Investments — program-related. See Part IV, line 11		13	
	14 Intangible assets	18,486.	14	17,851.
15 Other assets. See Part IV, line 11		15		
16 Total assets. Add lines 1 through 15 (must equal line 34)	1,407,747.	16	1,105,102.	
LIABILITIES	17 Accounts payable and accrued expenses	4,850.	17	7,200.
	18 Grants payable	60,919.	18	43,003.
	19 Deferred revenue		19	
	20 Tax-exempt bond liabilities		20	
	21 Escrow or custodial account liability. Complete Part IV of Schedule D.		21	
	22 Loans and other payables to current and former officers, directors, trustees, key employees, highest compensated employees, and disqualified persons. Complete Part II of Schedule L		22	
	23 Secured mortgages and notes payable to unrelated third parties		23	
	24 Unsecured notes and loans payable to unrelated third parties		24	
	25 Other liabilities (including federal income tax, payables to related third parties, and other liabilities not included on lines 17-24). Complete Part X of Schedule D.	24,067.	25	25,401.
	26 Total liabilities. Add lines 17 through 25	89,836.	26	75,604.
NET ASSETS OR FUND BALANCES	Organizations that follow SFAS 117 (ASC 958), check here <input checked="" type="checkbox"/> and complete lines 27 through 29, and lines 33 and 34.			
	27 Unrestricted net assets	1,110,607.	27	730,725.
	28 Temporarily restricted net assets	207,304.	28	298,773.
	29 Permanently restricted net assets		29	
	Organizations that do not follow SFAS 117 (ASC 958), check here <input type="checkbox"/> and complete lines 30 through 34.			
	30 Capital stock or trust principal, or current funds		30	
	31 Paid-in or capital surplus, or land, building, or equipment fund		31	
	32 Retained earnings, endowment, accumulated income, or other funds		32	
	33 Total net assets or fund balances	1,317,911.	33	1,029,498.
34 Total liabilities and net assets/fund balances	1,407,747.	34	1,105,102.	

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Form 990 (2013)

Part XI Reconciliation of Net AssetsCheck if Schedule O contains a response or note to any line in this Part XI. ☒ X

1	Total revenue (must equal Part VIII, column (A), line 12)	1	702,754.
2	Total expenses (must equal Part IX, column (A), line 25)	2	1,039,852.
3	Revenue less expenses. Subtract line 2 from line 1.	3	-337,098.
4	Net assets or fund balances at beginning of year (must equal Part X, line 33, column (A))	4	1,317,911.
5	Net unrealized gains (losses) on investments	5	
6	Donated services and use of facilities	6	
7	Investment expenses	7	
8	Prior period adjustments	8	
9	Other changes in net assets or fund balances (explain in Schedule O). SEE SCHEDULE O	9	48,685.
10	Net assets or fund balances at end of year. Combine lines 3 through 9 (must equal Part X, line 33, column (B)).	10	1,029,498.

Part XII Financial Statements and ReportingCheck if Schedule O contains a response or note to any line in this Part XII. ☐

	Yes	No
1 Accounting method used to prepare the Form 990: <input type="checkbox"/> Cash <input checked="" type="checkbox"/> Accrual <input type="checkbox"/> Other _____ If the organization changed its method of accounting from a prior year or checked 'Other,' explain in Schedule O.		
2 a Were the organization's financial statements compiled or reviewed by an independent accountant? If 'Yes,' check a box below to indicate whether the financial statements for the year were compiled or reviewed on a separate basis, consolidated basis, or both: <input type="checkbox"/> Separate basis <input type="checkbox"/> Consolidated basis <input type="checkbox"/> Both consolidated and separate basis		X
b Were the organization's financial statements audited by an independent accountant? If 'Yes,' check a box below to indicate whether the financial statements for the year were audited on a separate basis, consolidated basis, or both: <input checked="" type="checkbox"/> Separate basis <input type="checkbox"/> Consolidated basis <input type="checkbox"/> Both consolidated and separate basis	X	
c If 'Yes' to line 2a or 2b, does the organization have a committee that assumes responsibility for oversight of the audit, review, or compilation of its financial statements and selection of an independent accountant? If the organization changed either its oversight process or selection process during the tax year, explain in Schedule O.	X	
3 a As a result of a federal award, was the organization required to undergo an audit or audits as set forth in the Single Audit Act and OMB Circular A-133?		X
b If 'Yes,' did the organization undergo the required audit or audits? If the organization did not undergo the required audit or audits, explain why in Schedule O and describe any steps taken to undergo such audits		

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Form 990 (2013)

SCHEDULE A
(Form 990 or 990-EZ)

Department of the Treasury
Internal Revenue Service

Public Charity Status and Public Support

Complete if the organization is a section 501(c)(3) organization or a section 4947(a)(1) nonexempt charitable trust.

► Attach to Form 990 or Form 990-EZ.

► Information about Schedule A (Form 990 or 990-EZ) and its instructions is at www.irs.gov/form990.

OMB No. 1545-0047

2013

Open to Public Inspection

Name of the organization

A. J. MUSTE MEMORIAL INSTITUTE INC.

Employer identification number

23-7379088

Part I Reason for Public Charity Status (All organizations must complete this part.) See instructions.

The organization is not a private foundation because it is: (For lines 1 through 11, check only one box.)

- 1 ☐ A church, convention of churches or association of churches described in **section 170(b)(1)(A)(i)**.
- 2 ☐ A school described in **section 170(b)(1)(A)(ii)**. (Attach Schedule E.)
- 3 ☐ A hospital or a cooperative hospital service organization described in **section 170(b)(1)(A)(iii)**.
- 4 ☐ A medical research organization operated in conjunction with a hospital described in **section 170(b)(1)(A)(iii)**. Enter the hospital's name, city, and state: _____
- 5 ☐ An organization operated for the benefit of a college or university owned or operated by a governmental unit described in **section 170(b)(1)(A)(iv)**. (Complete Part II.)
- 6 ☐ A federal, state, or local government or governmental unit described in **section 170(b)(1)(A)(v)**.
- 7 ☒ An organization that normally receives a substantial part of its support from a governmental unit or from the general public described in **section 170(b)(1)(A)(vi)**. (Complete Part II.)
- 8 ☐ A community trust described in **section 170(b)(1)(A)(vi)**. (Complete Part II.)
- 9 ☐ An organization that normally receives: (1) more than 33-1/3% of its support from contributions, membership fees, and gross receipts from activities related to its exempt functions — subject to certain exceptions, and (2) no more than 33-1/3% of its support from gross investment income and unrelated business taxable income (less section 511 tax) from businesses acquired by the organization after June 30, 1975. See **section 509(a)(2)**. (Complete Part III.)
- 10 ☐ An organization organized and operated exclusively to test for public safety. See **section 509(a)(4)**.
- 11 ☐ An organization organized and operated exclusively for the benefit of, to perform the functions of, or carry out the purposes of one or more publicly supported organizations described in section 509(a)(1) or section 509(a)(2). See **section 509(a)(3)**. Check the box that describes the type of supporting organization and complete lines 11e through 11h.
- a ☐ Type I b ☐ Type II c ☐ Type III — Functionally integrated d ☐ Type III — Non-functionally integrated
- e ☐ By checking this box, I certify that the organization is not controlled directly or indirectly by one or more disqualified persons other than foundation managers and other than one or more publicly supported organizations described in section 509(a)(1) or section 509(a)(2).
- f ☐ If the organization received a written determination from the IRS that is a Type I, Type II or Type III supporting organization, check this box _____
- g Since August 17, 2006, has the organization accepted any gift or contribution from any of the following persons?

- (i) A person who directly or indirectly controls, either alone or together with persons described in (ii) and (iii) below, the governing body of the supported organization?
- (ii) A family member of a person described in (i) above?
- (iii) A 35% controlled entity of a person described in (i) or (ii) above?

	Yes	No
11 g (i)		
11 g (ii)		
11 g (iii)		

h Provide the following information about the supported organization(s).

(i) Name of supported organization	(ii) EIN	(iii) Type of organization (described on lines 1-9 above or IRC section (see instructions))	(iv) Is the organization in column (i) listed in your governing document?		(v) Did you notify the organization in column (i) of your support?		(vi) Is the organization in column (i) organized in the U.S.?		(vii) Amount of monetary support
			Yes	No	Yes	No	Yes	No	
(A)									
(B)									
(C)									
(D)									
(E)									
Total									

BAA For Paperwork Reduction Act Notice, see the Instructions for Form 990 or 990-EZ.

Schedule A (Form 990 or 990-EZ) 2013

Part II Support Schedule for Organizations Described in Sections 170(b)(1)(A)(iv) and 170(b)(1)(A)(vi)

(Complete only if you checked the box on line 5, 7, or 8 of Part I or if the organization failed to qualify under Part III. If the organization fails to qualify under the tests listed below, please complete Part III.)

Section A. Public Support

Calendar year (or fiscal year beginning in) ▶	(a) 2009	(b) 2010	(c) 2011	(d) 2012	(e) 2013	(f) Total
1 Gifts, grants, contributions, and membership fees received. (Do not include any 'unusual grants'.)	1,264,814.	1,219,851.	1,475,948.	822,334.	605,170.	5,388,117.
2 Tax revenues levied for the organization's benefit and either paid to or expended on its behalf.						0.
3 The value of services or facilities furnished by a governmental unit to the organization without charge.						0.
4 Total. Add lines 1 through 3.	1,264,814.	1,219,851.	1,475,948.	822,334.	605,170.	5,388,117.
5 The portion of total contributions by each person (other than a governmental unit or publicly supported organization) included on line 1 that exceeds 2% of the amount shown on line 11, column (f).						1,007,943.
6 Public support. Subtract line 5 from line 4.						4,380,174.

Section B. Total Support

Calendar year (or fiscal year beginning in) ▶	(a) 2009	(b) 2010	(c) 2011	(d) 2012	(e) 2013	(f) Total
7 Amounts from line 4.	1,264,814.	1,219,851.	1,475,948.	822,334.	605,170.	5,388,117.
8 Gross income from interest, dividends, payments received on securities loans, rents, royalties and income from similar sources.	18,762.	37,291.	32,071.	39,776.	41,025.	168,925.
9 Net income from unrelated business activities, whether or not the business is regularly carried on.						0.
10 Other income. Do not include gain or loss from the sale of capital assets. (Explain in Part IV.)	-71,335.	-28,166.	87,614.	108,577.	56,223.	152,913.
11 Total support. Add lines 7 through 10.						5,709,955.
12 Gross receipts from related activities, etc (see instructions).					12	0.
13 First five years. If the Form 990 is for the organization's first, second, third, fourth, or fifth tax year as a section 501(c)(3) organization, check this box and stop here .						▶ <input type="checkbox"/>

Section C. Computation of Public Support Percentage

14 Public support percentage for 2013 (line 6, column (f) divided by line 11, column (f)).	14	76.71 %
15 Public support percentage from 2012 Schedule A, Part II, line 14.	15	73.62 %
16a 33-1/3% support test – 2013. If the organization did not check the box on line 13, and the line 14 is 33-1/3% or more, check this box and stop here. The organization qualifies as a publicly supported organization.		▶ <input checked="" type="checkbox"/>
b 33-1/3% support test – 2012. If the organization did not check a box on line 13 or 16a, and line 15 is 33-1/3% or more, check this box and stop here. The organization qualifies as a publicly supported organization.		▶ <input type="checkbox"/>
17a 10%-facts-and-circumstances test – 2013. If the organization did not check a box on line 13, 16a, or 16b, and line 14 is 10% or more, and if the organization meets the 'facts-and-circumstances' test, check this box and stop here. Explain in Part IV how the organization meets the 'facts-and-circumstances' test. The organization qualifies as a publicly supported organization.		▶ <input type="checkbox"/>
b 10%-facts-and-circumstances test – 2012. If the organization did not check a box on line 13, 16a, 16b, or 17a, and line 15 is 10% or more, and if the organization meets the 'facts-and-circumstances' test, check this box and stop here. Explain in Part IV how the organization meets the 'facts-and-circumstances' test. The organization qualifies as a publicly supported organization.		▶ <input type="checkbox"/>
18 Private foundation. If the organization did not check a box on line 13, 16a, 16b, 17a, or 17b, check this box and see instructions.		▶ <input type="checkbox"/>

Part III Support Schedule for Organizations Described in Section 509(a)(2)

(Complete only if you checked the box on line 9 of Part I or if the organization failed to qualify under Part II. If the organization fails to qualify under the tests listed below, please complete Part II.)

Section A. Public Support

Calendar year (or fiscal yr beginning in) ▶	(a) 2009	(b) 2010	(c) 2011	(d) 2012	(e) 2013	(f) Total
1 Gifts, grants, contributions and membership fees received. (Do not include any 'unusual grants'.)						
2 Gross receipts from admissions, merchandise sold or services performed, or facilities furnished in any activity that is related to the organization's tax-exempt purpose.						
3 Gross receipts from activities that are not an unrelated trade or business under section 513.						
4 Tax revenues levied for the organization's benefit and either paid to or expended on its behalf.						
5 The value of services or facilities furnished by a governmental unit to the organization without charge.						
6 Total. Add lines 1 through 5.						
7a Amounts included on lines 1, 2, and 3 received from disqualified persons.						
b Amounts included on lines 2 and 3 received from other than disqualified persons that exceed the greater of \$5,000 or 1% of the amount on line 13 for the year.						
c Add lines 7a and 7b.						
8 Public support. (Subtract line 7c from line 6.)						

Section B. Total Support

Calendar year (or fiscal yr beginning in) ▶	(a) 2009	(b) 2010	(c) 2011	(d) 2012	(e) 2013	(f) Total
9 Amounts from line 6.						
10a Gross income from interest, dividends, payments received on securities loans, rents, royalties and income from similar sources.						
b Unrelated business taxable income (less section 511 taxes) from businesses acquired after June 30, 1975.						
c Add lines 10a and 10b.						
11 Net income from unrelated business activities not included in line 10b, whether or not the business is regularly carried on.						
12 Other income. Do not include gain or loss from the sale of capital assets (Explain in Part IV.)						
13 Total Support. (Add lns 9, 10c, 11 and 12.)						
14 First five years. If the Form 990 is for the organization's first, second, third, fourth, or fifth tax year as a section 501(c)(3) organization, check this box and stop here .						<input type="checkbox"/>

Section C. Computation of Public Support Percentage

15 Public support percentage for 2013 (line 8, column (f) divided by line 13, column (f)).	15	%
16 Public support percentage from 2012 Schedule A, Part III, line 15.	16	%

Section D. Computation of Investment Income Percentage

17 Investment income percentage for 2013 (line 10c, column (f) divided by line 13, column (f)).	17	%
18 Investment income percentage from 2012 Schedule A, Part III, line 17.	18	%
19a 33-1/3% support tests – 2013. If the organization did not check the box on line 14, and line 15 is more than 33-1/3%, and line 17 is not more than 33-1/3%, check this box and stop here . The organization qualifies as a publicly supported organization.	<input type="checkbox"/>	
b 33-1/3% support tests – 2012. If the organization did not check a box on line 14 or line 19a, and line 16 is more than 33-1/3%, and line 18 is not more than 33-1/3%, check this box and stop here . The organization qualifies as a publicly supported organization.	<input type="checkbox"/>	
20 Private foundation. If the organization did not check a box on line 14, 19a, or 19b, check this box and see instructions.	<input type="checkbox"/>	

Part IV

Supplemental Information. Provide the explanations required by Part II, line 10; Part II, line 17a or 17b; and Part III, line 12. Also complete this part for any additional information.
(See instructions).

[illegible]

2013

SCHEDULE A, PART IV - SUPPLEMENTAL INFORMATION PAGE 5

CLIENT MUSTE

A.J. MUSTE MEMORIAL INSTITUTE INC.

23-7379088

2/27/15

03:12PM

PART II, LINE 10 - OTHER INCOME

NATURE AND SOURCE	2013	2012	2011	2010	2009
NET RENTAL INCOME	\$ 56,223.	\$ 108,577.	\$ 76,835.	\$ -28,166.	\$ -71,335.
MISC. INCOME			10,779.		
TOTAL	<u>\$ 56,223.</u>	<u>\$ 108,577.</u>	<u>\$ 87,614.</u>	<u>\$ -28,166.</u>	<u>\$ -71,335.</u>

**SCHEDULE D
(Form 990)**

Department of the Treasury
Internal Revenue Service

Name of the organization

Supplemental Financial Statements

► Complete if the organization answered 'Yes,' to Form 990,
Part IV, lines 6, 7, 8, 9, 10, 11a, 11b, 11c, 11d, 11e, 11f, 12a, or 12b.
► Attach to Form 990.

► Information about Schedule D (Form 990) and its instructions is at www.irs.gov/form990.

OMB No. 1545-0047

2013

**Open to Public
Inspection**

Employer identification number

A.J. MUSTE MEMORIAL INSTITUTE INC.

23-7379088

Part I Organizations Maintaining Donor Advised Funds or Other Similar Funds or Accounts.

Complete if the organization answered 'Yes' to Form 990, Part IV, line 6.

	(a) Donor advised funds	(b) Funds and other accounts
1 Total number at end of year		
2 Aggregate contributions to (during year)		
3 Aggregate grants from (during year)		
4 Aggregate value at end of year		
5 Did the organization inform all donors and donor advisors in writing that the assets held in donor advised funds are the organization's property, subject to the organization's exclusive legal control?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
6 Did the organization inform all grantees, donors, and donor advisors in writing that grant funds can be used only for charitable purposes and not for the benefit of the donor or donor advisor, or for any other purpose conferring impermissible private benefit?	<input type="checkbox"/> Yes	<input type="checkbox"/> No

Part II Conservation Easements.

Complete if the organization answered 'Yes' to Form 990, Part IV, line 7.

1 Purpose(s) of conservation easements held by the organization (check all that apply).

<input type="checkbox"/> Preservation of land for public use (e.g., recreation or education)	<input type="checkbox"/> Preservation of an historically important land area
<input type="checkbox"/> Protection of natural habitat	<input type="checkbox"/> Preservation of a certified historic structure
<input type="checkbox"/> Preservation of open space	

2 Complete lines 2a through 2d if the organization held a qualified conservation contribution in the form of a conservation easement on the last day of the tax year.

	Held at the End of the Tax Year
a Total number of conservation easements	2 a
b Total acreage restricted by conservation easements	2 b
c Number of conservation easements on a certified historic structure included in (a)	2 c
d Number of conservation easements included in (c) acquired after 8/17/06, and not on a historic structure listed in the National Register	2 d

3 Number of conservation easements modified, transferred, released, extinguished, or terminated by the organization during the tax year ►

4 Number of states where property subject to conservation easement is located ►

5 Does the organization have a written policy regarding the periodic monitoring, inspection, handling of violations, and enforcement of the conservation easements it holds? ☐ Yes ☐ No

6 Staff and volunteer hours devoted to monitoring, inspecting, and enforcing conservation easements during the year ►

7 Amount of expenses incurred in monitoring, inspecting, and enforcing conservation easements during the year ► \$

8 Does each conservation easement reported on line 2(d) above satisfy the requirements of section 170(h)(4)(B)(i) and section 170(h)(4)(B)(ii)? ☐ Yes ☐ No

9 In Part XIII, describe how the organization reports conservation easements in its revenue and expense statement, and balance sheet, and include, if applicable, the text of the footnote to the organization's financial statements that describes the organization's accounting for conservation easements.

Part III Organizations Maintaining Collections of Art, Historical Treasures, or Other Similar Assets.

Complete if the organization answered 'Yes' to Form 990, Part IV, line 8.

1 a If the organization elected, as permitted under SFAS 116 (ASC 958), not to report in its revenue statement and balance sheet works of art, historical treasures, or other similar assets held for public exhibition, education, or research in furtherance of public service, provide, in Part XIII, the text of the footnote to its financial statements that describes these items.

b If the organization elected, as permitted under SFAS 116 (ASC 958), to report in its revenue statement and balance sheet works of art, historical treasures, or other similar assets held for public exhibition, education, or research in furtherance of public service, provide the following amounts relating to these items:

(i) Revenues included in Form 990, Part VIII, line 1. ► \$

(ii) Assets included in Form 990, Part X. ► \$

2 If the organization received or held works of art, historical treasures, or other similar assets for financial gain, provide the following amounts required to be reported under SFAS 116 (ASC 958) relating to these items:

a Revenues included in Form 990, Part VIII, line 1. ► \$

b Assets included in Form 990, Part X. ► \$

Part III Organizations Maintaining Collections of Art, Historical Treasures, or Other Similar Assets (continued)

3 Using the organization's acquisition, accession, and other records, check any of the following that are a significant use of its collection items (check all that apply):

- ☐ a Public exhibition
☐ b Scholarly research
☐ c Preservation for future generations
☐ d Loan or exchange programs
☐ e Other _____

4 Provide a description of the organization's collections and explain how they further the organization's exempt purpose in Part XIII.

5 During the year, did the organization solicit or receive donations of art, historical treasures, or other similar assets to be sold to raise funds rather than to be maintained as part of the organization's collection? ☐ Yes ☐ No

Part IV Escrow and Custodial Arrangements. Complete if the organization answered 'Yes' to Form 990, Part IV, line 9, or reported an amount on Form 990, Part X, line 21.

1 a Is the organization an agent, trustee, custodian, or other intermediary for contributions or other assets not included on Form 990, Part X? ☐ Yes ☐ No

b If 'Yes,' explain the arrangement in Part XIII and complete the following table:

	Amount
c Beginning balance	1 c
d Additions during the year	1 d
e Distributions during the year	1 e
f Ending balance	1 f

2 a Did the organization include an amount on Form 990, Part X, line 21? ☐ Yes ☐ No

b If 'Yes,' explain the arrangement in Part XIII. Check here if the explanation has been provided in Part XIII. ☐

Part V Endowment Funds. Complete if the organization answered 'Yes' to Form 990, Part IV, line 10.

	(a) Current year	(b) Prior year	(c) Two years back	(d) Three years back	(e) Four years back
1 a Beginning of year balance	207,304.	146,999.	58,315.	150,184.	52,827.
b Contributions	60,841.	50,000.	85,200.		4,010.
c Net investment earnings, gains, and losses	26,012.	12,905.	6,344.	15,166.	3,063.
d Grants or scholarships	800.	2,600.	2,860.	2,700.	
e Other expenditures for facilities and programs				104,335.	
f Administrative expenses					150,184.
g End of year balance	293,357.	207,304.	146,999.	58,315.	150,184.

2 Provide the estimated percentage of the current year end balance (line 1g, column (a)) held as:

- a Board designated or quasi-endowment ☐ %
 b Permanent endowment ☐ %
 c Temporarily restricted endowment ☐ 100.00 %

The percentages in lines 2a, 2b, and 2c should equal 100%.

3 a Are there endowment funds not in the possession of the organization that are held and administered for the organization by:

	Yes	No
(i) unrelated organizations	3a(i)	X
(ii) related organizations	3a(ii)	X
b If 'Yes' to 3a(ii), are the related organizations listed as required on Schedule R?	3b	

4 Describe in Part XIII the intended uses of the organization's endowment funds. SEE PART XIII

Part VI Land, Buildings, and Equipment.

Complete if the organization answered 'Yes' to Form 990, Part IV, line 11a. See Form 990, Part X, line 10.

Description of property	(a) Cost or other basis (investment)	(b) Cost or other basis (other)	(c) Accumulated depreciation	(d) Book value
1 a Land		55,000.		55,000.
b Buildings		37,736.	37,736.	0.
c Leasehold improvements		199,365.	101,169.	98,196.
d Equipment		12,789.	12,789.	0.
e Other		3,629.	3,629.	0.
Total. Add lines 1a through 1e. (Column (d) must equal Form 990, Part X, column (B), line 10(c).)				153,196.

BAA

Schedule D (Form 990) 2013

Part VII Investments – Other Securities.

N/A

Complete if the organization answered 'Yes' to Form 990, Part IV, line 11b. See Form 990, Part X, line 12.

(a) Description of security or category (including name of security)	(b) Book value	(c) Method of valuation: Cost or end-of-year market value
(1) Financial derivatives		
(2) Closely-held equity interests		
(3) Other		
(A)		
(B)		
(C)		
(D)		
(E)		
(F)		
(G)		
(H)		
(I)		
Total. (Column (b) must equal Form 990, Part X, column (B) line 12.) ..		

Part VIII Investments – Program Related.

N/A

Complete if the organization answered 'Yes' to Form 990, Part IV, line 11c. See Form 990, Part X, line 13.

(a) Description of investment type	(b) Book value	(c) Method of valuation: Cost or end-of-year market value
(1)		
(2)		
(3)		
(4)		
(5)		
(6)		
(7)		
(8)		
(9)		
(10)		
Total. (Column (b) must equal Form 990, Part X, column (B) line 13.) ..		

Part IX Other Assets.

N/A

Complete if the organization answered 'Yes' to Form 990, Part IV, line 11d. See Form 990, Part X, line 15.

(a) Description	(b) Book value
(1)	
(2)	
(3)	
(4)	
(5)	
(6)	
(7)	
(8)	
(9)	
(10)	
Total. (Column (b) must equal Form 990, Part X, column (B), line 15.) ..	

Part X Other Liabilities.

Complete if the organization answered 'Yes' to Form 990, Part IV, line 11e or 11f. See Form 990, Part X, line 25

(a) Description of liability	(b) Book value
(1) Federal income taxes	
(2) TENANTS SECURITY DEPOSITS	25,401.
(3)	
(4)	
(5)	
(6)	
(7)	
(8)	
(9)	
(10)	
(11)	
Total. (Column (b) must equal Form 990, Part X, column (B) line 25.) ..	25,401.

2. Liability for uncertain tax positions. In Part XIII, provide the text of the footnote to the organization's financial statements that reports the organization's liability for uncertain tax positions under FIN 48 (ASC 740). Check here if the text of the footnote has been provided in Part XIII ☐

Part XI Reconciliation of Revenue per Audited Financial Statements With Revenue per Return.

Complete if the organization answered 'Yes' to Form 990, Part IV, line 12a.

1	Total revenue, gains, and other support per audited financial statements	1	982,811.
2	Amounts included on line 1 but not on Form 990, Part VIII, line 12:		
a	Net unrealized gains on investments	2a	
b	Donated services and use of facilities	2b	
c	Recoveries of prior year grants	2c	
d	Other (Describe in Part XIII.) SEE PART XIII	2d	280,057.
e	Add lines 2a through 2d	2e	280,057.
3	Subtract line 2e from line 1	3	702,754.
4	Amounts included on Form 990, Part VIII, line 12, but not on line 1:		
a	Investment expenses not included on Form 990, Part VIII, line 7b.	4a	
b	Other (Describe in Part XIII.)	4b	
c	Add lines 4a and 4b	4c	
5	Total revenue. Add lines 3 and 4c . (This must equal Form 990, Part I, line 12.)	5	702,754.

Part XII Reconciliation of Expenses per Audited Financial Statements With Expenses per Return.

Complete if the organization answered 'Yes' to Form 990, Part IV, line 12a.

1	Total expenses and losses per audited financial statements	1	1,271,224.
2	Amounts included on line 1 but not on Form 990, Part IX, line 25:		
a	Donated services and use of facilities	2a	
b	Prior year adjustments	2b	
c	Other losses	2c	
d	Other (Describe in Part XIII.) SEE PART XIII	2d	231,372.
e	Add lines 2a through 2d	2e	231,372.
3	Subtract line 2e from line 1	3	1,039,852.
4	Amounts included on Form 990, Part IX, line 25, but not on line 1:		
a	Investment expenses not included on Form 990, Part VIII, line 7b.	4a	
b	Other (Describe in Part XIII.)	4b	
c	Add lines 4a and 4b	4c	
5	Total expenses. Add lines 3 and 4c . (This must equal Form 990, Part I, line 18.)	5	1,039,852.

Part XIII Supplemental Information.

Provide the descriptions required for Part II, lines 3, 5, and 9; Part III, lines 1a and 4; Part IV, lines 1b and 2b; Part V, line 4; Part X, line 2; Part XI, lines 2d and 4b; and Part XII, lines 2d and 4b. Also complete this part to provide any additional information.

PART V, LINE 4 - INTENDED USES OF ENDOWMENT FUND

TO PROVIDE EDUCATIONAL STIPENDS FOR INTERNS WORKING TO PROMOTE NONVIOLENCE.

2013

SCHEDULE D, PART XIII - SUPPLEMENTAL INFORMATION PAGE 5

CLIENT MUSTE

A.J. MUSTE MEMORIAL INSTITUTE INC.

23-7379088

2/27/15

03:12PM

SCHEDULE D, PART XI, LINE 2D

OTHER REVENUE INCLUDED IN F/S BUT NOT INCLUDED ON FORM 990

BUILDING EXPENSES NETTED FROM INCOME.....	\$	231,247.
REALIZED GAINS ON LOSSES.....		125.
UNREALIZED GAINS & LOSSEES.....		48,685.
TOTAL	\$	<u>280,057.</u>

SCHEDULE D, PART XII, LINE 2D

OTHER EXPENSES AND LOSSES PER AUDITED F/S

BUILDING EXPENSES.....	\$	231,247.
REALIZED GAINS ON LOSSES.....		125.
TOTAL	\$	<u>231,372.</u>

**Schedule F
(Form 990)**

Department of the Treasury
Internal Revenue Service

Statement of Activities Outside the United States

- ▶ Complete if the organization answered 'Yes' on Form 990, Part IV, line 14b, 15, or 16.
▶ Attach to Form 990. ▶ See separate instructions.
▶ Information about Schedule F (Form 990) and its instructions is at www.irs.gov/form990.

OMB No. 1545-0047

2013

**Open to Public
Inspection**

Name of the organization

A.J. MUSTE MEMORIAL INSTITUTE INC.

Employer identification number

23-7379088

Part I General Information on Activities Outside the United States. Complete if the organization answered 'Yes' on Form 990, Part IV, line 14b.

- 1 For grantmakers.** Does the organization maintain records to substantiate the amount of its grants and other assistance, the grantees' eligibility for the grants or assistance, and the selection criteria used to award the grants or assistance?... ☒ **Yes** ☐ **No**
- 2 For grantmakers.** Describe in Part V the organization's procedures for monitoring the use of its grants and other assistance outside the United States. **PART V**
- 3 Activities per Region.** (The following Part I, line 3 table can be duplicated if additional space is needed.)

(a) Region	(b) Number of offices in the region	(c) Number of employees, agents, and independent contractors in region	(d) Activities conducted in region (by type) (e.g., fundraising, program services, investments, grants to recipients located in the region)	(e) If activity listed in (d) is a program service, describe specific type of service(s) in region	(f) Total expenditures for and investments in region
(1)					
(2)					
(3)					
(4)					
(5)					
(6)					
(7)					
(8)					
(9)					
(10)					
(11)					
(12)					
(13)					
(14)					
(15)					
(16)					
(17)					
3a Sub-total					
b Total from continuation sheets to Part I					
c Totals (add lines 3a and 3b) ...	0	0			0.

BAA For Paperwork Reduction Act Notice, see the Instructions for Form 990.

Schedule F (Form 990) 2013

Part II **Grants and Other Assistance to Organizations or Entities Outside the United States.** Complete if the organization answered 'Yes' on Form 990, Part IV, line 15, for any recipient who received more than \$5,000. Part II can be duplicated if additional space is needed.

1	(a) Name of organization	(b) IRS code section and EIN (if applicable)	(c) Region	(d) Purpose of grant	(e) Amount of cash grant	(f) Manner of cash disbursement	(g) Amount of non-cash assistance	(h) Description of non-cash assistance	(i) Method of valuation (book, FMV, appraisal, other)
(1)			SEE ATTACHED	NONVIOLENC		CHECK AND WIRE			
(2)			ST	E ADVOCACY	459,303.	TRANSFERS			
(3)									
(4)									
(5)									
(6)									
(7)									
(8)									
(9)									
(10)									
(11)									
(12)									
(13)									
(14)									
(15)									
(16)									

2 Enter total number of recipient organizations listed above that are recognized as charities by the foreign country, recognized as tax-exempt by the IRS, or for which the grantee or counsel has provided a section 501(c)(3) equivalency letter 13

3 Enter total number of other organizations or entities 0

Part III Grants and Other Assistance to Individuals Outside the United States. Complete if the organization answered 'Yes' on Form 990, Part IV, line 16. Part III can be duplicated if additional space is needed.

(a) Type of grant or assistance	(b) Region	(c) Number of recipients	(d) Amount of cash grant	(e) Manner of cash disbursement	(f) Amount of non-cash assistance	(g) Description of non-cash assistance	(h) Method of valuation (book, FMV, appraisal, other)
(1)							
(2)							
(3)							
(4)							
(5)							
(6)							
(7)							
(8)							
(9)							
(10)							
(11)							
(12)							
(13)							
(14)							
(15)							
(16)							
(17)							
(18)							

Part IV Foreign Forms

- 1 Was the organization a U.S. transferor of property to a foreign corporation during the tax year? *If 'Yes,' the organization may be required to file Form 926, Return by a U.S. Transferor of Property to a Foreign Corporation (see Instructions for Form 926).* ☐ Yes ☒ No
- 2 Did the organization have an interest in a foreign trust during the tax year? *If 'Yes,' the organization may be required to file Form 3520, Annual Return To Report Transactions with Foreign Trusts and Receipt of Certain Foreign Gifts, and/or Form 3520-A Annual Information Return of Foreign Trust With a U.S. Owner (see Instructions for Forms 3520 and 3520-A).* ☐ Yes ☒ No
- 3 Did the organization have an ownership interest in a foreign corporation during the tax year? *If 'Yes,' the organization may be required to file Form 5471, Information Return of U.S. Persons With Respect To Certain Foreign Corporations. (see Instructions for Form 5471).* ☐ Yes ☒ No
- 4 Was the organization a direct or indirect shareholder of a passive foreign investment company or a qualified electing fund during the tax year? *If 'Yes,' the organization may be required to file Form 8621, Information Return by a Shareholder of a Passive Foreign Investment Company or Qualified Electing Fund. (see Instructions for Form 8621).* ☐ Yes ☒ No
- 5 Did the organization have an ownership interest in a foreign partnership during the tax year? *If 'Yes,' the organization may be required to file Form 8865, Return of U.S. Persons With Respect To Certain Foreign Partnerships. (see Instructions for Form 8865).* ☐ Yes ☒ No
- 6 Did the organization have any operations in or related to any boycotting countries during the tax year? *If 'Yes,' the organization may be required to file Form 5713, International Boycott Report (see Instructions for Form 5713).* ☐ Yes ☒ No

Part V Supplemental Information

Provide the information required by Part I, line 2 (monitoring of funds); Part I, line 3, column (f) (accounting method; amounts of investments vs expenditures per region); Part II, line 1 (accounting method); Part III (accounting method); and Part III, column (c) (estimated number of recipients), as applicable. Also complete this part to provide any additional information (see instructions).

PART I, LINE 2 - GRANTMAKERS EXPLANATION FOR MONITORING USE OF FUNDS OUTSIDE US

BEFORE DISBURSING GRANTS, THE ORGANIZATION REQUIRES GRANTEES TO SIGN AN AGREEMENT DESCRIBING HOW THE FUNDS WILL BE USED. AFTER FUNDED PROJECTS ARE COMPLETE, GRANTEES MUST SUBMIT REPORTING INCLUDING FULL, ITEMIZED EXPENSE REPORTS FOR THE GRANT MONEY, AND A NARRATIVE DESCRIPTION OF THE PROJECT, INCLUDING HOW MANY PEOPLE PARTICIPATED IN AND/OR WERE REACHED BY IT, ALONG WITH AN EVALUATION OF THE PROJECT AND HOW WELL IT ACHIEVED ITS OBJECTIVES. IN SOME CASES THE ORGANIZATION REQUIRES COPIES OR ORIGINAL RECEIPTS FOR MAJOR EXPENSES RELATED TO THE PROJECT. IF GROUPS DO NOT SUBMIT FULL REPORTING ON HOW THE GRANT MONEY WAS SPENT, THEY ARE INELIGIBLE FOR FURTHER FUNDING.

SCHEDULE I
(Form 990)

Department of the Treasury
Internal Revenue Service

Grants and Other Assistance to Organizations,
Governments, and Individuals in the United States

Complete if the organization answered 'Yes' to Form 990, Part IV, line 21 or 22.
▶ Attach to Form 990.

▶ Information about Schedule I (Form 990) and its instructions is at www.irs.gov/form990.

OMB No. 1545-0047

2013

Open to Public
Inspection

Name of the organization

A. J. MUSTE MEMORIAL INSTITUTE INC.

Employer identification number

23-7379088

Part I General Information on Grants and Assistance

- 1 Does the organization maintain records to substantiate the amount of the grants or assistance, the grantees' eligibility for the grants or assistance, and the selection criteria used to award the grants or assistance? ☒ Yes ☐ No
- 2 Describe in Part IV the organization's procedures for monitoring the use of grant funds in the United States. SEE PART IV

Part II Grants and Other Assistance to Governments and Organizations in the United States. Complete if the organization answered 'Yes' to Form 990, Part IV, line 21 for any recipient that received more than \$5,000. Part II can be duplicated if additional space is needed.

1 (a) Name and address of organization or government	(b) EIN	(c) IRC section if applicable	(d) Amount of cash grant	(e) Amount of non-cash assistance	(f) Method of valuation (book, FMV, appraisal, other)	(g) Description of non-cash assistance	(h) Purpose of grant or assistance
(1) SEE STATEMENT ATTACHED - PDF - 339 LAFAYETTE STREET NEW YORK, NY 10012		501C3	331,216.	0.			NONVIOLENCE ADVOCACY
(2) -----							
(3) -----							
(4) -----							
(5) -----							
(6) -----							
(7) -----							
(8) -----							

- 2 Enter total number of section 501(c)(3) and government organizations listed in the line 1 table. 44
- 3 Enter total number of other organizations listed in the line 1 table. 1

BAA For Paperwork Reduction Act Notice, see the Instructions for Form 990.

TEEA3901L 07/12/13

Schedule I (Form 990) (2013)

Part III Grants and Other Assistance to Individuals in the United States. Complete if the organization answered 'Yes' to Form 990, Part IV, line 22.
Part III can be duplicated if additional space is needed.

(a) Type of grant or assistance	(b) Number of recipients	(c) Amount of cash grant	(d) Amount of non-cash assistance	(e) Method of valuation (book, FMV, appraisal, other)	(f) Description of non-cash assistance
1					
2					
3					
4					
5					
6					
7					

Part IV Supplemental Information. Provide the information required in Part I, line 2, Part III, column (b), and any other additional information.**PART I, LINE 2 - PROCEDURES FOR MONITORING USE OF GRANTS FUNDS IN U.S.**

BEFORE DISBURSING GRANTS, THE ORGANIZATION REQUIRES GRANTEEES TO SIGN AN AGREEMENT
DESCRIBING HOW THE FUNDS WILL BE USED. AFTER FUNDED PROJECTS ARE COMPLETE, GRANTEEES
MUST SUBMIT REPORTING INCLUDING FULL, ITEMIZED EXPENSE REPORTS FOR THE GRANT MONEY,
AND A NARRATIVE DESCRIPTION OF THE PROJECT, INCLUDING HOW MANY PEOPLE PARTICIPATED IN
AND/OR WERE REACHED BY IT, ALONG WITH AN EVALUATION OF THE PROJECT AND HOW WELL IT
ACHIEVED ITS OBJECTIVES. IN SOME CASES THE ORGANIZATION REQUIRES COPIES OR ORIGINAL
RECEIPTS FOR MAJOR EXPENSES RELATED TO THE PROJECT. IF GROUPS DO NOT SUBMIT FULL
REPORTING ON HOW THE GRANT MONEY WAS SPENT, THEY ARE INELIGIBLE FOR FURTHER FUNDING.

AJMMI Grants List FY2014

TOTAL GRANTS DISBURSED IN FY2014:										\$811,279.55
<p>(1) includes amounts approved in June 2013 (FY13) but disbursed in FY14</p> <p>(2) grantee (WRI) is based in UK but payments are made to U.S. account</p> <p>(3) includes \$400 for ad in WRI's 90th Anniversary Gala program booklet</p> <p>(4) individual payee is representative of grantee organization</p>										
LESS: grants approved in FY2013 but disbursed in FY2014 (all approved 6/19/13 except Deep Dish TV)										
Grant paid to:	Grantee name (only if different from payee):	City	State	Country (other than USA)	Total Amt					
AJMMI (5)	Eritrean Antimilitarist Initiative (EAI)	Frankfurt Am Main		Germany	\$4,800.00					
AS220	Providence Student Union	Providence	RI		\$2,000.00					
		San Jose		Costa Rica	\$15,000.00					
	Asociación Servicio Paz y Justicia de Costa Rica (SERPAJ-CR)	Vallejo	CA		\$2,000.00					
	Community Futures Collective	New York	NY		\$4,410.00					
	Deep Dish TV (6)	Oakland	CA		\$2,000.00					
	Jewish Voice for Peace	New York	NY		\$3,375.00					
	Met Council Research & Educational Fund	Minneapolis	MIN		\$2,000.00					
	Minnesota Arms Spending Alternatives Project (MASAP)	New York	NY		\$2,025.00					
	NYS Youth Leadership Council	New York	NY		\$5,400.00					
	Paper Tiger TV	New York	NY		\$2,160.00					
	Socialist Party, USA	Hanover	PA		\$2,549.00					
	Solidarity Uganda	New York	NY		\$13,200.00					
	War Resisters League	New York	NY		\$60,919.00					
TOTAL GRANTS APPROVED IN FY2013 BUT DISBURSED IN FY2014 (grants payable at 6/30/13)										
(5) EAI final grant amount was \$4,000 (not \$4,800 which was the ceiling amount approved June 2013)										
(6) DDTV grant approved 9/18/13—remained pending as of 6/30/14										
Total grants "both approved and disbursed" in FY2014:										\$750,360.55
CREDIT: returned grant from prior year:										
	International Solidarity Movement-USA	Austin	TX		-\$2,845.00					
Total grants "disbursed" in FY2014, less returned grant:										\$808,434.55
Total grants "approved and disbursed" in FY2014, less returned grant:										\$747,515.55
grants approved but not yet disbursed as of 6/30/14:										
Grant paid to:	Grantee name (only if different from payee):	City	State	Country (other than USA)	Total Amt					
Clarkston Community Center	makeShift Circus Collective	Clarkston	GA		\$1,700.00					
Deep Dish TV		New York	NY		\$4,410.00					
		New York	NY		\$675.00					
	Granny Peace Brigade	Jerusalem		Israel	\$5,276.70					
Jehalin Association (sponsored grant amount undistributed)		New York	NY		\$3,375.00					
Met Council Research & Educational Fund		New York	NY		\$2,025.00					
NYS Youth Leadership Council		Washington	DC		\$2,800.00					
Nonviolence International	Sahrawi Center for Media and Communication (SCMC)	Jerusalem		Israel	\$139.50					
Palestine-Israel Journal (sponsored grant amount undistributed)		New York	NY		\$5,400.00					
Paper Tiger TV		Boston	MA		\$2,000.00					
Prisoners' Legal Services of Massachusetts	Coalition for Effective Public Safety (CEPS)	New York	NY		\$2,160.00					
Socialist Party, USA		Washington	DC		\$2,000.00					
Torture Abolition and Survivors Support Coalition (TASSC)		New York	NY		\$14,500.00					
War Resisters League		New York	NY		\$1,958.00					
WRI	Femmes Rurales Amies de la Paix et du Developpement (FERAPAD)	Malinde-Fizi	Sud-Kivu	Democratic Republic of Congo	\$48,419.20					
TOTAL grants approved in FY14 but not yet paid out as of 6/30/14:										\$7,374.20
International grants approved in FY14 but not yet paid out as of 6/30/14:										\$795,934.75
TOTAL GRANTS approved in FY14 (less returned prior year grant):										

AJMMI Grants List FY2014

Grants disbursed in FY2014 to U.S. based organizations:

Grant paid to:	Grantee name (only if different from payee):	City	State	Country (if not USA)	Total Amt
AF3IRM		New York	NY		\$4,650.00
AS220 (1)	Providence Student Union	Providence	RI		\$2,000.00
		Asheville	NC		\$2,000.00
Center for Participatory Change		New York	NY		\$43,710.00
Center for Secular Space		South Lee	MA		\$1,385.40
Climate Crisis Coalition		Vallejo	CA		\$2,000.00
Community Futures Collective (1)	Solitary Watch	Austin	NV		\$2,000.00
Corporation of New Sopobia		New York	NY		\$6,820.00
Deep Dish TV (1)		Brooklyn	NY		\$15,463.05
East Timor & Indonesia Action Network		New York	NY		\$2,000.00
Fractured Atlas	Interference Archive	Brooklyn	NY		\$2,362.20
Friends of Co-Madres		Atlanta	GA		\$2,000.00
Georgia WAND		Ossining	NY		\$3,720.00
Indian Point Safe Energy Coalition (IPSEC)		Austin	TX		\$6,618.45
International Solidarity Movement (ISM-USA)		Oakland	CA		\$2,000.00
Jewish Voice for Peace (1)	We Divest Campaign	Lancaster	PA		\$1,720.50
Lancaster Coalition for Peace & Justice		New York	NY		\$3,375.00
Met Council Research & Educational Fund (1)		Minneapolis	MN		\$2,000.00
Minnesota Arms Spending Alternatives Project (MASAP) (1)		New York	NY		\$2,025.00
NYS Youth Leadership Council (1)		New York	NY		\$5,400.00
Paper Tiger TV (1)		Burlington	VT		\$2,000.00
Peace & Justice Center		Fort Worth	TX		\$1,860.00
Peaceful Vocations		San Francisco	CA		\$2,000.00
People Organized to Win Employment Rights (POWER)		Colorado Springs	CO		\$1,000.00
Pikes Peak Justice and Peace Commission		New York	NY		\$2,000.00
Project Hajira		Washington	DC		\$1,929.75
School of the Americas Watch		New York	NY		\$2,160.00
Socialist Party, USA (1)		Hanover	PA		\$3,279.00
Solidarity Uganda (1)		Bronx	NY		\$34,875.00
Vamos Unidos		London	UK		\$36,156.65
War Resisters International (2)		New York	NY		\$127,640.59
War Resisters League (1)(3)		Norwich	CT		\$1,983.69
War Resisters League - New England		White Plains	NY		\$2,000.00
WESPAC Foundation	New Yorkers Against the Cornell-Techmion Partnership (NYACT)				
TOTAL U.S. GRANTS DISBURSED IN FY2014:					\$334,134.28

Grants disbursed in FY2014 to U.S. based organizations:

Grant paid to:	Grantee name (only if different from payee):	City	State	Country	Total Amt
International Grants disbursed in FY2014					
Grant paid to:	Eritrean Antimilitarist Initiative (EAI)	Frankfurt Am Main		Germany	\$4,000.00
Amami Peoples Theatre		Nairobi		Kenya	\$4,000.00
Asociación Servicio Paz y Justicia de Costa Rica (SERPAL-CR) (1)		San Jose		Costa Rica	\$30,000.00
Connection e.V.		Offenbach		Germany	\$2,000.00
European Center for Constitutional and Human Rights (ECCHR)		Berlin		Germany	\$148,800.00
International Peace Bureau (IPB)		Geneva		Switzerland	\$244,447.10
Movement for the Survival of the Ogoni People (MOSOP)		Port Harcourt		Nigeria	\$4,000.00
Palestine-Israeli Journal		Jerusalem		Israel	\$6,398.17
Red Ambiental Loreana		Cuernavaca		Mexico	\$15,000.00
Shorouq Organization		Iquitos		Peru	\$15,000.00
Voice of Women Uganda		Bethlehem		Palestine	\$2,000.00
		Kampala		Uganda	\$1,500.00
TOTAL GRANTS DISBURSED IN FY2014 TO GRANTEEES OUTSIDE U.S.:					\$477,145.27

SCHEDULE O
(Form 990 or 990-EZ)

Department of the Treasury
Internal Revenue Service

Supplemental Information to Form 990 or 990-EZ

Complete to provide information for responses to specific questions on
Form 990 or 990-EZ or to provide any additional information.

▶ Attach to Form 990 or 990-EZ.

▶ Information about Schedule O (Form 990 or 990-EZ) and its instructions is
at www.irs.gov/form990.

OMB No. 1545-0047

2013

**Open to Public
Inspection**

Name of the organization

A.J. MUSTE MEMORIAL INSTITUTE INC.

Employer identification number

23-7379088

FORM 990, PART VI, LINE 1A - EXPLANATION OF MATERIAL DIFFERENCES OF VOTING RIGHTS

VOTING MEMBERS OF THE BOARD DURING FY14 DID NOT INCLUDE BERNICE LANNING (INACTIVE)
OR PETER MUSTE (ON LEAVE).

FORM 990, PART VI, LINE 11B - FORM 990 REVIEW PROCESS

THE FORM 990 IS REVIEWED BY THE FINANCE COMMITTEE, EXECUTIVE STAFF, AND GOVERNING
BOARD BASED ON THE FINANCIAL RECORDS, POLICIES AND PROCEDURES OF THE ORGANIZATION.

FORM 990, PART VI, LINE 12C - EXPLANATION OF MONITORING AND ENFORCEMENT OF CONFLICTS

AT LEAST ONCE A YEAR, EACH DIRECTOR AND OFFICER FILLS OUT AND SIGNS THE INSTITUTE'S
CONFLICT OF INTEREST POLICY, INCLUDING DISCLOSING ANY PERCEIVED, POTENTIAL OR ACTUAL
CONFLICTS. ANY CONFLICT DISCLOSED IS DISCUSSED BY THE EXECUTIVE COMMITTEE, WHICH IS
RESPONSIBLE FOR DETERMINING WHETHER A CONFLICT EXISTS AND, IF SO, HOW TO PROCEED. IN
ADDITION, AT THE START OF EACH BOARD MEETING, THE CHAIR REVIEWS THE AGENDA WITH THE
BOARD TO DETERMINE IF ANY BOARD MEMBER PRESENT HAS A CONFLICT WITH ANY AGENDA ITEM.
IN SUCH CASE, THE CHAIR CLARIFIES THAT THE MEMBER WITH THE CONFLICT MUST BE RECUSED
FROM DISCUSSION AND VOTING ON THAT ITEM. WHEN THERE IS ANY DOUBT ABOUT HOW TO
PROCEED WITH REGARD TO A CONFLICT, THE EXECUTIVE COMMITTEE REFERS THE MATTER TO THE
FULL BOARD FOR DISCUSSION AND VOTING, WHILE THE CONFLICTED MEMBER IS RECUSED.

FORM 990, PART VI, LINE 15A - COMPENSATION REVIEW & APPROVAL PROCESS - CEO, TOP MANAGEMENT

ON A ANNUAL BASIS, THE PERSONNEL COMMITTEE REVIEWS THE SALARIES OF EXECUTIVE STAFF
AND SUBMITS SALARY RECOMMENDATIONS TO THE FULL BOARD BASED ON CURRENT COMPARATIVE
ECONOMIC DATA. SALARY CHANGES ARE THEN REVIEWED BY THE FINANCE COMMITTEE AS PART OF
THE BUDGET PROCESS BEFORE BEING SUBMITTED TO THE FULL BOARD FOR FINAL APPROVAL.

FORM 990, PART VI, LINE 15B - COMPENSATION REVIEW & APPROVAL PROCESS - OFFICERS & KEY EMPLOYEES

ON A ANNUAL BASIS, THE PERSONNEL COMMITTEE REVIEWS THE SALARIES OF EXECUTIVE STAFF
AND SUBMITS SALARY RECOMMENDATIONS TO THE FULL BOARD BASED ON CURRENT COMPARATIVE
ECONOMIC DATA. SALARY CHANGES ARE THEN REVIEWED BY THE FINANCE COMMITTEE AS PART OF

Name of the organization

A.J. MUSTE MEMORIAL INSTITUTE INC.

Employer identification number

23-7379088

FORM 990, PART VI, LINE 15B - COMPENSATION REVIEW & APPROVAL PROCESS - OFFICERS & KEY EMPLOYEES (C

THE BUDGET PROCESS BEFORE BEING SUBMITTED TO THE FULL BOARD FOR FINAL APPROVAL.

FORM 990, PART VI, LINE 19 - OTHER ORGANIZATION DOCUMENTS PUBLICLY AVAILABLE

NON-DISCRIMINATORY POLICY, PRIVACY POLICY, ANNUAL AUDIT AND FORM 990 ARE POSTED ON

AJ MUSTE MEMORIAL INSTITUTE, INC WEBSITE. GOVERNING DOCUMENTS AND OTHER POLICIES

(INCLUDING CONFLICT OF INTEREST POLICY) ARE AVAILABLE UPON REQUEST.

2013

SCHEDULE O - SUPPLEMENTAL INFORMATION

PAGE 1

CLIENT MUSTE

A.J. MUSTE MEMORIAL INSTITUTE INC.

23-7379088

2/27/15

03:12PM

FORM 990, PART XI, LINE 9
OTHER CHANGES IN NET ASSETS OR FUND BALANCES

UNREALIZED GAINS.....	\$	48,685.
TOTAL	\$	<u>48,685.</u>

2013

FEDERAL SUPPORTING DETAIL

PAGE 1

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23-7379088

2/27/15

03:12PM

RENTAL INCOME
WAGES AND SALARIES
BUILDING / NEW YORK

OFFICERS.....	\$	21,184.
OTHER SALARIES.....		16,690.
TOTAL	\$	<u>37,874.</u>

6/30/14

2013 FEDERAL BOOK DEPRECIATION SCHEDULE

PAGE 1

CLIENT MUSTE

A.J. MUSTE MEMORIAL INSTITUTE INC.

23-7379088

2/27/15

03:11PM

NO.	DESCRIPTION	DATE ACQUIRED	DATE SOLD	COST/ BASIS	BUS. PCT.	CUR 179 BONUS	SPECIAL DEPR. ALLOW.	PRIOR 179/ BONUS/ SP. DEPR.	PRIOR DEC. BAL DEPR.	SALVAGE /BASIS REDUCT.	DEPR. BASIS	PRIOR DEPR.	METHOD	LIFE	RATE	CURRENT DEPR.
FORM 990/990-PF																
AMORTIZATION																
23	ARCHITECT FEES	12/14/10		7,500							7,500	615	S/L	31.5		238
24	ARCHITECT FEES	3/14/11		7,500							7,500	555	S/L	31.5		238
25	ARCHITECT FEES	4/27/11		5,000							5,000	344	S/L	31.5		159
TOTAL AMORTIZATION				20,000		0	0	0	0	0	20,000	1,514				635
BUILDINGS																
12	BUILDING	1/01/79		37,736							37,736	37,736	S/L	20		0
TOTAL BUILDINGS				37,736		0	0	0	0	0	37,736	37,736				0
FURNITURE AND FIXTURES																
1	LIBRARY	1/01/81		3,440							3,440	3,440	S/L	7		0
2	LIBRARY	1/01/82		85							85	85	S/L	7		0
3	LIBRARY	8/01/88		104							104	104	S/L	7		0
TOTAL FURNITURE AND FIXTURE				3,629		0	0	0	0	0	3,629	3,629				0
IMPROVEMENTS																
13	BUILDING IMPROVEMENT	1/01/82		7,093							7,093	7,093	S/L	15		0
14	BUILDING IMPROVEMENT	1/01/83		4,701							4,701	4,701	S/L	15		0
15	BUILDING IMPROVEMENT	1/01/84		2,167							2,167	2,167	S/L	15		0
16	BUILDING IMPROVEMENT	11/15/91		48,000							48,000	32,952	S/L	31.5		1,524
17	BUILDING IMPROVEMENT	11/15/91		2,441							2,441	1,666	S/L	31.5		77

6/30/14

2013 FEDERAL BOOK DEPRECIATION SCHEDULE

PAGE 2

CLIENT MUSTE

A.J. MUSTE MEMORIAL INSTITUTE INC.

23-7379088

2/27/15

03:11PM

NO.	DESCRIPTION	DATE ACQUIRED	DATE SOLD	COST/ BASIS	BUS. PCT.	CUR 179 BONUS	SPECIAL DEPR. ALLOW.	PRIOR 179/ BONUS/ SP. DEPR.	PRIOR DEC. BAL DEPR.	SALVAG /BASIS REDUCT.	DEPR. BASIS	PRIOR DEPR.	METHOD	LIFE	RATE	CURRENT DEPR.
18	BUILDING IMPROVEMENT	1/01/92		40,155							40,155	26,775	S/L	31.5		1,275
19	BUILDING IMPROVEMENT	1/01/81		5,586							5,586	5,586	S/L	15		0
21	BUILDING IMPROVEMENTS	11/22/04		13,713							13,713	3,734	S/L	31.5		435
22	BUILDING IMPROVEMENTS	12/31/08		75,509							75,509	10,787	S/L	31.5		2,397
	TOTAL IMPROVEMENTS			199,365		0	0	0	0	0	199,365	95,461				5,708
	LAND															
20	LAND	12/31/92		55,000							55,000					0
	TOTAL LAND			55,000		0	0	0	0	0	55,000	0				0
	MACHINERY AND EQUIPMENT															
4	BUILDING EQUIPMENT	1/01/81		1,813							1,813	1,813	S/L	7		0
5	BUILDING EQUIPMENT	1/01/82		300							300	300	S/L	7		0
6	OFFICE EQUIPMENT	1/01/81		3,618							3,618	3,618	S/L	7		0
7	OFFICE EQUIPMENT	1/01/82		423							423	423	S/L	7		0
8	COMPUTER	1/01/86		1,440							1,440	1,440	S/L	5		0
9	OFFICE EQUIPMENT	1/01/86		2,637							2,637	2,637	S/L	7		0
10	OFFICE EQUIPMENT	4/01/88		320							320	320	S/L	7		0
11	OFFICE EQUIPMENT	1/01/93		2,238							2,238	2,238	S/L	7		0
	TOTAL MACHINERY AND EQUIPME			12,789		0	0	0	0	0	12,789	12,789				0
	TOTAL DEPRECIATION			308,519		0	0	0	0	0	308,519	149,615				5,708
	GRAND TOTAL AMORTIZATION			20,000		0	0	0	0	0	20,000	1,514				635

- If you are filing for an **Additional (Not Automatic) 3-Month Extension**, complete only **Part II** and check this box. ☐
- Note.** Only complete Part II if you have already been granted an automatic 3-month extension on a previously filed Form 8868.
- If you are filing for an **Automatic 3-Month Extension**, complete only **Part I** (on page 1).

Part II Additional (Not Automatic) 3-Month Extension of Time. Only file the original (no copies needed).

Type or print	Enter filer's identifying number, see instructions	
	Name of exempt organization or other filer, see instructions.	Employer identification number (EIN) or
A.J. MUSTE MEMORIAL INSTITUTE INC.	23-7379088	
Number, street, and room or suite number. If a P.O. box, see instructions.	Social security number (SSN)	
KIMERLING & WISDOM, LLC 150 BROADWAY SUITE 1105		
City, town or post office, state, and ZIP code. For a foreign address, see instructions.		
NEW YORK, NY 10038		

Enter the Return code for the return that this application is for (file a separate application for each return)..... **01**

Application Is For	Return Code	Application Is For	Return Code
Form 990 or Form 990-EZ	01		
Form 990-BL	02	Form 1041-A	08
Form 4720 (individual)	03	Form 4720 (other than individual)	09
Form 990-PF	04	Form 5227	10
Form 990-T (section 401(a) or 408(a) trust)	05	Form 6069	11
Form 990-T (trust other than above)	06	Form 8870	12

STOP! Do not complete Part II if you were not already granted an automatic 3-month extension on a previously filed Form 8868.

- The books are in care of ▶ AJ MUSTE MEMORIAL INSTITUTE
Telephone No. ▶ 212-533-4335 Fax No. ▶ _____
- If the organization does not have an office or place of business in the United States, check this box ☐
- If this is for a Group Return, enter the organization's four digit Group Exemption Number (GEN).... ☐ If this is for the whole group, check this box ☐. If it is for part of the group, check this box ☐ and attach a list with the names and EINs of all members the extension is for.

- 4 I request an additional 3-month extension of time until 5/15, 20 15.
- 5 For calendar year _____, or other tax year beginning 7/01, 20 13, and ending 6/30, 20 14.
- 6 If the tax year entered in line 5 is for less than 12 months, check reason: ☐ Initial return ☐ Final return
☐ Change in accounting period
- 7 State in detail why you need the extension... THE INFORMATION NECESSARY TO FILE A COMPLETE AND ACCURATE RETURN IS NOT YET AVAILABLE.

8a If this application is for Forms 990-BL, 990-PF, 990-T, 4720, or 6069, enter the tentative tax, less any nonrefundable credits. See instructions.....	8a	\$
8b If this application is for Forms 990-PF, 990-T, 4720, or 6069, enter any refundable credits and estimated tax payments made. Include any prior year overpayment allowed as a credit and any amount paid previously with Form 8868.....	8b	\$
8c Balance due. Subtract line 8b from line 8a. Include your payment with this form, if required, by using EFTPS (Electronic Federal Tax Payment System). See instructions.....	8c	\$

Signature and Verification must be completed for Part II only.

Under penalties of perjury, I declare that I have examined this form, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete, and that I am authorized to prepare this form.

Signature ▶ [Signature] Title ▶ CO-DIRECTOR Date ▶ 2/13/15
BAA FIFZ0502L 12/31/13 Form 8868 (Rev 1-2014)

<h1 style="margin: 0;">CHAR500</h1> <p>NYS Annual Filing for Charitable Organizations www.CharitiesNYS.com</p>	Send with fee and attachments to: NYS Office of the Attorney General Charities Bureau Registration Section 120 Broadway New York, NY 10271	<h2 style="margin: 0;">2013</h2> <p>Open to Public Inspection</p>
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1. General Information

For Fiscal Year Beginning (mm/dd/yyyy) 07/01 /2013 and Ending (mm/dd/yyyy) 06/30/2014																		
Check if Applicable: <input type="checkbox"/> Address Change <input type="checkbox"/> Name Change <input type="checkbox"/> Initial Filing <input type="checkbox"/> Final Filing <input type="checkbox"/> Amended Filing <input type="checkbox"/> Reg ID Pending	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="padding: 2px;">Name of Organization:</td> <td style="padding: 2px;">A.J. MUSTE MEMORIAL INSTITUTE INC.</td> </tr> <tr> <td style="padding: 2px;">Mailing Address:</td> <td style="padding: 2px;">339 LAFAYETTE STREET</td> </tr> <tr> <td style="padding: 2px;">City/State/Zip:</td> <td style="padding: 2px;">NEW YORK, NY 10012</td> </tr> <tr> <td style="padding: 2px;">Website:</td> <td style="padding: 2px;">WWW.AJMUSTE.ORG</td> </tr> </table>	Name of Organization:	A.J. MUSTE MEMORIAL INSTITUTE INC.	Mailing Address:	339 LAFAYETTE STREET	City/State/Zip:	NEW YORK, NY 10012	Website:	WWW.AJMUSTE.ORG	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="padding: 2px;">Employer Identification Number (EIN):</td> <td style="padding: 2px;">23-7379088</td> </tr> <tr> <td style="padding: 2px;">NY Registration Number:</td> <td style="padding: 2px;">48849</td> </tr> <tr> <td style="padding: 2px;">Telephone:</td> <td style="padding: 2px;">212-533-4335</td> </tr> <tr> <td style="padding: 2px;">Email:</td> <td style="padding: 2px;">WWW.AJMUSTE.ORG</td> </tr> </table>	Employer Identification Number (EIN):	23-7379088	NY Registration Number:	48849	Telephone:	212-533-4335	Email:	WWW.AJMUSTE.ORG
Name of Organization:	A.J. MUSTE MEMORIAL INSTITUTE INC.																	
Mailing Address:	339 LAFAYETTE STREET																	
City/State/Zip:	NEW YORK, NY 10012																	
Website:	WWW.AJMUSTE.ORG																	
Employer Identification Number (EIN):	23-7379088																	
NY Registration Number:	48849																	
Telephone:	212-533-4335																	
Email:	WWW.AJMUSTE.ORG																	
Check your organization's registration category: <input type="checkbox"/> 7A only <input type="checkbox"/> EPTL only <input checked="" type="checkbox"/> DUAL (7A & EPTL) <input type="checkbox"/> EXEMPT Find your registration category in the Charities Registration at www.CharitiesNYS.com																		

2. Certification

See instructions for certification requirements. Improper certification is a violation of law that may be subject to penalties.

We certify under penalties of perjury that we reviewed this report, including all attachments, and to the best of our knowledge and belief, they are true, correct and complete in accordance with the laws of the State of New York applicable to this report.

President or Authorized Officer:	Signature _____ HEIDI BOGHOSIAN Printed Name	EXECUTIVE DIRECTOR Title	_____ Date
Chief Financial Officer or Treasurer:	Signature _____ Printed Name	Title	_____ Date

3. Annual Reporting Exemption

Check the exemption(s) that apply to your filing. If your organization is claiming an exemption under the category (7A and EPTL only filers) or both categories (DUAL filers) that apply to your registration, complete only parts 1, 2, and 3, and submit the certified Char500. No fee, schedules, or additional attachments are required. If you cannot claim an exemption or are a DUAL filer that claims only one exemption, you must file applicable schedules and attachments and pay applicable fees.

☐ 3a. 7A filing exemptions: Total contributions from NY State including residents, foundations, government agencies, etc did not exceed \$25,000 **and** the organization did not engage a professional fund raiser (PFR) or fund raising counsel (FRC) to solicit contributions during the fiscal year. Or the organization qualifies for another 7A exemption (see instructions).

☐ 3b. EPTL filing exemption: Gross receipts did not exceed \$25,000 and the market value of assets did not exceed \$25,000 at any time during the fiscal year.

4. Schedules and Attachments

See the following page for a checklist of schedules and attachments to complete your filing.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	4a. Did your organization use a professional fund raiser, fund raising counsel or commercial co-venturer for fund raising activity in NY State? If yes, complete Schedule 4a.
	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	4b. Did the organization receive government grants? If yes, complete Schedule 4b.

5. Fee

See the checklist on the next page to calculate your fee(s). Indicate fee(s) you are submitting here:	7A filing fee: \$ <u>25.</u>	EPTL filing fee: \$ <u>250.</u>	Total fee: \$ <u>275.</u>	Make a single check or money order payable to: 'Department of Law'
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CHAR500 Annual Filing for Charitable Organizations (Updated June 2014)

CHAR500

Annual Filing Checklist

Simply submit the certified CHAR500 with no fee, schedule, or additional attachments IF:

- Your organization is registered as 7A only and you marked the 7A filing exemption in Part 3.
- Your organization is registered as EPTL only and you marked the EPTL filing exemption in Part 3.
- Your organization is registered as DUAL and you marked **both** the 7A and EPTL filing exemption in Part 3.

Checklist of Schedules and Attachments

Check the schedules you must submit with your CHAR500 as described in Part 4:

- ☐ If you answered 'yes' in Part 4a, submit Schedule 4a: Professional Fund Raisers (PFR), Fund Raising Counsel (FRC), Commercial Co-Venturers (CCV)
- ☐ If you answered 'yes' in Part 4b, submit Schedule 4b: Government Grants

Check the financial attachments you must submit with CHAR500:

- ☒ IRS Form 990, 990-EZ, or 990-PF, and 990-T if applicable
- ☒ All additional IRS Form 990 Schedules including Schedule B (Schedule of Contributors).
- ☐ IRS Form 990-T if applicable

If you are a 7A only or DUAL filer, submit the applicable independent Certified Public Accountant's Review or Audit Report:

- ☐ Review Report if you received total revenue and support greater than \$250,000 and up to \$500,000.
- ☒ Audit Report if you received total revenue and support greater than \$500,000
- ☐ No Review Report or Audit Report is required because total revenue and support is less than \$250,000

Note: The Audit and Review requirements are set to change in 2017 and 2021 in accordance with the Non Profit Revitalization Act of 2013. For more details, visit www.CharitiesNYS.com

Calculate Your Fee

For 7A and DUAL filers, calculate the 7A fee:

- ☐ \$0, if you marked the 7A exemption in Part 3a
- ☒ \$25, if you did not mark the 7A exemption in Part 3a

Is my organization a 7A, EPTL or DUAL filer?

- 7A filers are registered to solicit contributions in New York under Article 7-A of the Executive Law ('7A')
- EPTL filers are registered under the Estates, Powers & Trusts Law ('EPTL') because they hold assets and/or conduct activities for charitable purposes in NY.
- DUAL filers are registered under both 7A and EPTL.

For EPTL and DUAL filers, calculate the EPTL fee:

- ☐ \$0, if you marked the EPTL exemption in Part 3b
- ☐ \$25, if the NET WORTH is less than \$50,000
- ☐ \$50, if the NET WORTH is \$50,000 or more but less than \$250,000
- ☐ \$100, if the NET WORTH is \$250,000 or more but less than \$1,000,000
- ☒ \$250, if the NET WORTH is \$1,000,000 or more but less than \$10,000,000
- ☐ \$750, if the NET WORTH is \$10,000,000 or more but less than \$50,000,000
- ☐ \$1500, if the NET WORTH is \$50,000,000 or more

Check your registration category and learn more about NY law at www.CharitiesNYS.com

Where do I find my organization's NET WORTH?

- NET WORTH for fee purposes is calculated on:
- IRS Form 990 Part I, line 22
 - IRS Form 990 EZ Part I, line 21
 - IRS Form 990 PF, calculate the difference between Total Assets at Fair Market Value (Part II, line 16(c)) and Total Liabilities (Part II, line 23(b)).

Send Your Filing

Send your CHAR500, all schedules and attachments, and total fee to:

NYS Office of the Attorney General
Charities Bureau Registration Section
120 Broadway
New York, NY 10271

CHAR500 Annual Filing for Charitable Organizations (Updated June 2014)